



STUDENT
HANDBOOK

BACHELOR OF ARTS IN SOCIAL WORK

 University of
Kentucky
College of Social Work



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DIRECTOR'S

Welcome

Dr. Shelita Jackson, DSW



“We look forward to a collaborative learning experience and witnessing your contribution to the social work profession.”

Welcome to the College of Social Work's Bachelor of Arts in Social Work (BASW) program!

Accredited by the Council on Social Work Education and guided by our profession's six core values: competence, integrity, service, social justice, human dignity & worth, and the importance of relationships, the BASW program prepares students for generalist practice. With in-person and online course offerings, the BASW exists to provide a flexible, supportive and academically stimulating learning environment.

Graduates from our program are uniquely poised to enter a competitive job market and make the most of forecasted growth within the social work profession. Our recent graduates are working in hospitals, community-based non-profits, K-12 schools, universities, residential treatment programs, the criminal justice system, and more. Eligible undergraduates may qualify for our 4+1 MSW program, allowing them to complete their MSW in just one year. We look forward to a collaborative learning experience and witnessing your contribution to the social work profession.

Dr. Shelita Jackson, DSW

*Director of BASW
Undergraduate Studies*

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About the University of Kentucky

The University of Kentucky is a public, land grant university dedicated to improving people's lives through excellence in education, research and creative work, service and health care. As Kentucky's flagship institution, the University plays a critical leadership role by fostering diversity, inclusion, economic development and human well-being.

The University of Kentucky:

- Facilitates learning, informed by scholarship and research;
- Expands knowledge through research, scholarship and creative activity; and
- Serves a global community by disseminating, sharing and applying knowledge.

The university, as the flagship institution, plays a critical leadership role for the Commonwealth by contributing to the economic development and quality of life within Kentucky's borders and beyond. The university nurtures a diverse

community characterized by fairness and equal opportunity.

To learn more about the University of Kentucky, visit <http://www.uky.edu/>.

About the College of Social Work

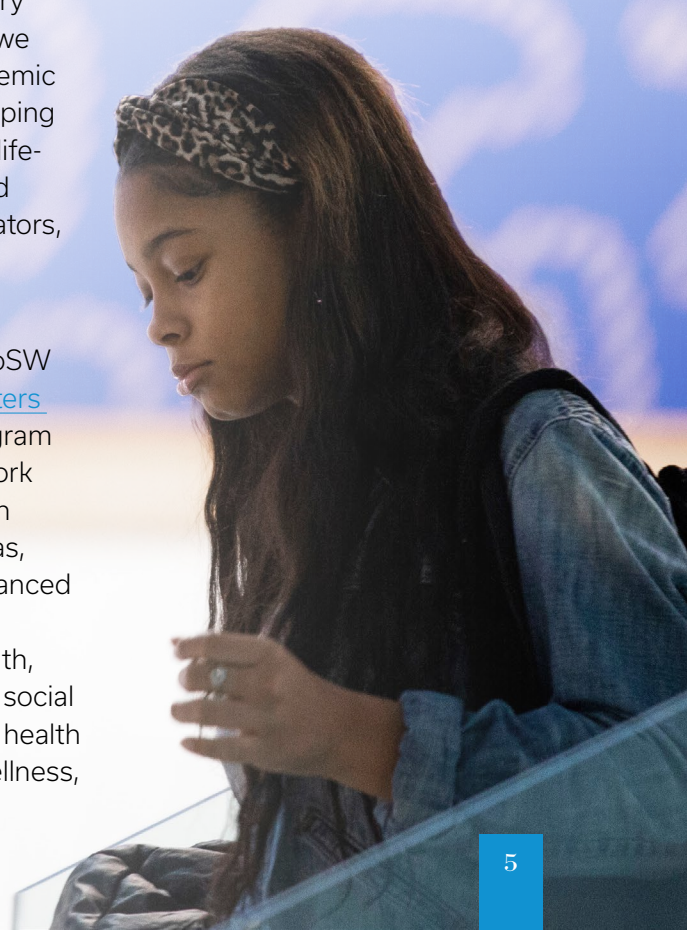
For over 85 years, the College of Social Work (CoSW) has been a leader in social work. Our mission is clear: through rigorous research, excellence in instruction, and steadfast service, the CoSW works to improve the human condition. Always, in all ways.

Unequivocally, that mission is actualized through our deeds.

CoSW faculty are renowned academicians steadfastly focused on ensuring that graduates from any one of our [seven academic degree programs](#) are ready to tackle contemporary social problems. At CoSW, we foster an unparalleled academic experience aimed at developing critical thinkers; inquisitive, life-long learners; and advanced social work clinicians, educators, and leaders.

In addition to our unique academic programming, CoSW is home to [six research centers and labs](#). Researchers, program evaluators, and students work on cutting-edge initiatives in a variety of substantive areas, including child welfare, advanced clinical practice, substance use, military behavioral health, gerontology, inequality and social justice, poverty, leadership, health disparities, self-care and wellness, and suicide, among others.

For more info about CoSW, visit: <https://socialwork.uky.edu/>. ■



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The Bachelor of Arts in Social Work program at the University of Kentucky seeks to prepare effective, competent, generalist social work practitioners who are ethical, engaged, culturally aware and informed agents for social change.

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BACHELOR OF ARTS IN SOCIAL WORK (BASW) PROGRAM

Mission and Goals

Social work offers opportunities to help people in many different ways and is the only helping profession that emphasizes both human well-being and social justice. Social workers empower vulnerable populations, exploring both individual and situational influences and solutions. This person-in-environment perspective is unique to the profession and addresses multiple factors of client oppression. Social workers also advocate to improve the institutional systems responsible for education, justice, health, business, labor and welfare.

The Bachelor of Arts in Social Work (BASW) program is accredited by the Council on Social Work Education and employs an outcome-focused, competency-based education model— assisting students to achieve competencies in the practice behaviors required for beginning social work practice and/or advanced graduate education. The curriculum is grounded in a liberal arts foundation, emphasizing inquiry-based and ethical practice, cultural and diversity sensitivity, engagement, and critical thinking. The social work curriculum is augmented by social work electives as well as social science and

behavioral science electives, and participation in experiential learning including two intensive practicums.

College of Social Work Mission Statement

The University of Kentucky College of Social Work promotes community and individual wellbeing through its translational research and scholarship, exemplary teaching, and vital community engagement. The College is committed to the people and social institutions throughout Kentucky, the nation, and the world. The College, like the University, is an organization that cultivates a diverse academic community characterized by interpersonal fairness and social justice. The College is fiercely committed to developing outstanding social work professionals and scholars – leaders who will serve individuals, families, and communities through innovative and effective practices that are guided by cultural competence, systematic ethical analysis, and a keen and pragmatic understanding of the human condition.

BASW Program Mission Statement

The BASW program mission flows from the University's and College's mission statements as well as the College's vision statement. Inspired by social work's core values, it affirms a commitment to education, research and community engagement and the integration of these emphases in education and practice with diverse populations. Our focus is on preparing entry-level generalist practitioners who can solve problems through the application of moral decision-making, theory, research and evaluation to guide practice decisions and the interweaving of human behavior, culture, and diversity and the resultant impact of these dimensions affecting advocacy, policy and practice. The program mission is:

The Bachelor of Arts in Social Work program at the University of Kentucky seeks to prepare effective, competent, generalist social work practitioners who are ethical, engaged, culturally aware and informed agents for social change.

BASW Program Goals

GOAL 1 BASW graduates will identify and conduct themselves as professional social workers by adhering to professional

values and utilizing ethical problem-solving strategies and by employing critical thinking and communication skills to effectively assess, understand and intervene in complex problems inherent in social work practice.

GOAL 2 BASW graduates will recognize and appreciate the nature of diversity and how it influences individual lives and demonstrate the knowledge and skills necessary to work effectively with populations at risk including strategies to address the complexities of various forms of discrimination and oppression affecting members of diverse groups and communities.

GOAL 3 BASW graduates will develop the knowledge, skills, and values required to engage in effective policy practice to enhance the quality of social work services, to promote human rights, and to improve social and economic well-being.

GOAL 4 BASW graduates will employ methods of quantitative reasoning and utilize empirically based knowledge to develop practice strategies and understand the influence of research on service delivery as well as the ability to evaluate their own practice.

GOAL 5 BASW graduates will be able to effectively apply the knowledge, theory, values, and skills necessary for the generalist practice framework of engagement, assessment, intervention, and evaluation of practice with individuals, families, groups, organizations, and communities.

Council on Social Work Education Accreditation

The Bachelor's and Master's programs in social work for the College of Social Work conform to the structure and guidelines of the [Council on Social Work Education](#) (CSWE). The undergraduate program was first accredited in 1974, the year the Council began to accredit undergraduate programs, and has maintained reaccreditation since. The BASW program employs the CSWE competencies and practice behaviors as student learning outcomes. CSWE has nine social work competencies that emphasize integration of the knowledge, skills and values necessary for professional practice:

- **Competency 1:** Demonstrate Ethical and Professional Behavior
- **Competency 2:** Advance Human Rights and Social, Racial, Economic, and Environmental Justice
- **Competency 3:** Engage Anti-Racism, Diversity, Equity, and Inclusion (ADEI) in Practice
- **Competency 4:** Engage In Practice-informed Research and Research-informed Practice
- **Competency 5:** Engage in Policy Practice
- **Competency 6:** Engage with Individuals, Families, Groups, Organizations, and Communities
- **Competency 7:** Assess Individuals, Families, Groups, Organizations, and Communities
- **Competency 8:** Intervene with Individuals, Families, Groups, Organizations, and Communities

- **Competency 9:** Evaluate Practice with Individuals, Families, Groups, Organizations, and Communities

BASW Program Admission

Incoming students accepted by the University of Kentucky have two major options for studying social work at the undergraduate level in the College of Social Work: Social Work or Exploratory Studies in Social Work.

Social Work Majors: students have made the decision to pursue a degree in social work and are working toward applying for the professional social work program.

Students who choose **Exploratory Studies in Social Work** are undecided about their major path and are interested in exploring a variety of helping professions during their first semesters on campus. Exploratory Students can progress into the social work major or transition to an academic program that best fits their career goals during the freshman or sophomore year.

Academic Preparation Program (APP) Students: Students who are in the APP program for reading or writing are not permitted to major in social work or exploratory studies in social work until their reading and writing APP course work is complete. The College of Social Work accepts students who are in APP for math as exploratory or pre-major students.

Major Changes to the College of Social Work:

Current UK students may change their major to social work or exploratory studies in social work by submitting a major change request in myUK. Students must be a social work student prior to applying for the professional social work program.

Admission to the Professional Social Work Program

The Bachelor of Arts in Social Work is a selective admissions program. Admission to the social work major does not guarantee admission to the professional social work program. The Director of Undergraduate Studies makes admissions determinations with the assistance of the Admissions and Retention Committee. Social work students are eligible to apply for admission to the Professional Social Work Education Program if the following criteria are met:

- A grade of B or higher in:
 - SW 124 – Introduction to Social Work and Diverse Populations
 - SW 222 – Development of Social Welfare
- Note: Students with 60 credit hours or more are eligible to take SW 322 in lieu of SW 124 and SW 222 and must also earn a B or higher.
- A passing grade in:
 - PSY 100 – Intro to Psychology
 - SOC 101 – Intro to Sociology
 - PS 101 – American Government

- BIO 103 – Basic Ideas of Biology
- Minimum of a 2.5 cumulative GPA on all course work attempted at the University of Kentucky
 - Submission of an online [application form and essay](#).

This admission process is the same for the online and in person BASW programs.

Application Deadlines:

FALL: May 1st

SPRING: November 1st

Petition for Exceptional Consideration

Students who do not meet the admissions criteria of a cumulative GPA of 2.5 or higher may submit a [Petition for Consideration of Exception](#) along with their application if their cumulative GPA is between 2.25 and 2.49. This petition can be utilized by students who have experienced events that have impacted their academic performance such as:

- Personal illness, trauma, or disability

- Family illness, trauma, or death
- Financial or college adjustment difficulties

Students petitioning for consideration of exception need to show substantial academic improvement to clearly demonstrate the ability to meet the program requirements. If you are eligible to apply, you are encouraged to provide specific evidence of your academic abilities, as well as specific steps you plan to take to continue to improve your performance.

The following sections must be clearly addressed in the petition:

- Describe any specific obstacles or circumstances that hindered your past academic achievement.
- Describe how you overcame, or plan to overcome, these obstacles if you are admitted into the BASW program.
- Convince the Admissions and Retention Committee that you have greater potential for success in your academics than is reflected in your current GPA.

The petition is reviewed by the Director of Undergraduate Studies when reviewing applications. ■



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The College of Social Work provides a fully online pathway to graduation.

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CURRICULAR OVERVIEW AND STRUCTURE

Degree Requirements

The College of Social Work requires students to earn a minimum of 120 hours for the Bachelor of Arts in Social Work with a minimum grade point average of 2.5. In addition, students must earn a grade of C or better in all professional social work major classes. Students may take additional hours in accordance with stated University policy.

UK Core Requirements

UK Core is UK's general education program and is the foundation to a university education at UK. All students completing a degree at UK must complete the UK Core requirements. The UK Core is composed of the equivalent of 30 credit hours in 10 course areas. See the UK Core section of the [Undergraduate Catalog](#) for the complete list of UK Core requirements. Many Social Work major requirements will also fulfill UK Core requirements.

Social Work Major Requirements

Social Work students are required to complete pre-major coursework in sociology, psychology, political science, math, logic, biology, economics, anthropology and statistics. Consult the curriculum worksheet for more details.

Social and Behavioral Sciences and Social Work Electives

Students must complete 12 hours of upper-division courses (300 level or above) from any of the following:

- Anthropology
- Economics
- Family Sciences
- Political Science
- Psychology
- Social Work
- Sociology
- Counselor Education

Free Electives

Students must complete enough free elective courses from any discipline to meet the minimum 120 hour requirement to successfully graduate.

Guided Electives

Students take either SW 325 Social Justice Foundations or SW 521 Understanding Poverty, Inequality, and Injustice (both are 3 credit hours) to meet a CoSW Diversity and Inclusivity requirement.

Core Social Work Curriculum

SW 240 - Career Readiness for Helping Professionals (3 credit hours)

SW 300 - Social Work Practice I (4 credit hours)

SW 421 - Human Behavior and Social Environment I (3 credit hours)

SW 430 - Social Welfare Policy: Theory and Implementation (3 credit hours)

SW 350 - Social Work Practice II: Survey of Groups (3 credit hours)

SW 422 - Human Behavior and Social Environment II (3 credit hours)

SW 435 - Foundations of Professional Ethics in Social Work (3 credit hours)

SW 444 - Educational Practicum I (5 credit hours)

SW 400 - Social Work Practice III (3 credit hours)

SW 450 - Social Work Research (3 credit hours)

SW 460 - Social Justice in Mental Health Practice (3 credit hours)

SW 445 - Educational Practicum II (5 credit hours)

SW 470 - Senior Seminar (3 credit hours)

BASW-ONLINE

The College of Social Work offers a **fully online pathway to graduation**. *Students who have completed all pre-major requirements may apply for the BASW online program, which allows all Social Work courses required for the major to be completed online. Students will designate "online" on their application to the major.*

Curriculum Worksheet Fall – Part I

UK Core Requirements	Semester	Grade	Notes
Arts & Creativity			2.5 Cumulative GPA required for full major app
Humanities			
Social Sciences (SOC 101 or PSY 100)			
Natural, Physical, and Math (BIO 103)			
Comp & Communication I (CIS 110)			
Comp & Communication II (CIS 111)			
Quantitative Foundations (MA 111 or PHI 120)			
Stat./Inferential Reasoning (STA 210)			
UK Community and Culture (PSY 101)			
Global Dynamics (e.g. ANT 160)			
Pre-Professional Courses	Semester	Grade	Notes
SW 124 (Intro to SW & Diverse Populations)			Must earn an A or B in 124, 222, or 322.
SW 240 - Career Readiness for Helping Professionals			Pre-Professional Courses are required for full major app
SW 222 (Development of Social Welfare) OR			SW 322 is reserved for online students, students with 60+ hours, and students who did not take SW 124 or SW222.
SW 322 (for students with 60+ hours)			
Pre-Major Requirements	Semester	Grade	Notes
PSY 100			Required for professional program app
PS 101			Required for professional program app
SOC 101			Required for professional program app
BIO 103			Required for professional program app
MA 109 or 111			
ECO 101 or 201			
ANT Course			Global Dynamics ANT course encouraged
PHI 120			
STA 210			Pre-req for SW 450

Curriculum Worksheet Fall – Part II

Professional Courses	Semester	Grade	Notes
SW 300 (4)			First Social Work Semester Students must earn a C or higher in Professional Courses
SW 421 (3)			
SW 430 (3)			
SW 444 (5)			Second Social Work Semester Students must earn a C or higher in Professional Courses
SW 422 (3)			
SW 435 (3)			
SW 350 (3)			
SW 400 (3)			Third Social Work Semester Students must earn a C or higher in Professional Courses
SW 450 (3)			
SW 460 (3)			
SW 445 (5)			Fourth Social Work Semester Students must earn a C or higher in Professional Courses
SW 470 (3)			
Guided Elective	Semester	Grade	Notes
			Pick from SW 325 and SW 521, either meets the CoSW requirement for Diversity and Inclusivity
Social Science Electives	Semester	Grade	Notes
1. _____			Pick from ANT, ECO, HDF, PS, PSY, SOC, CED or SW Must be 300, 400, or 500 level 12 hours total
2. _____			
3. _____			
4. _____			
Free Electives	Semester	Grade	Notes
_____			Free electives may be taken at any level (100+) in order to reach the required 120 hours minimum for a degree. Foreign Language Requirement: 2 years in high school or 2 semesters in college

BASW Sample Four-Year Graduation Plan

YEAR 1			
FALL	HR	SPRING	HR
SW 124 Intro to SW & Diverse Populations	3	Natural, Physical, Math Sciences (BIO 103)	3
Global Dynamics (ANT 160)	3	Social Sciences (PSY 100)	4
Composition & Communication I (CIS 110)	3	SW 222 Development of Social Welfare	3
Quantitative Foundations MA109 or MA111	3	Composition & Communication II (CIS 111)	3
Humanities	3	Free Elective	3
UK 101 for Pre-Social Work majors	1		
TOTAL	16	TOTAL	16

YEAR 2			
FALL	HR	SPRING	HR
Community, Culture, & Citizenship in the USA (PS 101)	3	Guided Elective: SW 325 or SW 521	3
ECO 101 or 201	3	PHI 120 Intro to Logic	3
300-500 Level Social Science Elective	3	Arts and Creativity	3
SOC 101 Intro to Sociology	3	Stats Inferential Reasoning (STA 210)	3
SW 240 Career Readiness for Helping Professionals	3	Free Elective	3
TOTAL	15	TOTAL	15

YEAR 3			
FALL	HR	SPRING	HR
SW 300 Social Work Practice I	4	SW 444 Educational Practicum I	5
SW 421 Human Behav & Soc Environment I	3	SW 435 Intro to Professional Ethics	3
SW 430 Social Welfare Policy	3	SW 350 Practice II - Groups	3
300-500 Social Science Elective	3	SW 422 Human Behavior & Social Environment II	3
Free Elective	3		
TOTAL	16	TOTAL	14

YEAR 4			
FALL	HR	SPRING	HR
SW 450 Research	3	SW 445 Educational Practicum II	5
SW 400 Practice III- Comm & Orgs	3	SW 470 (GCCR) Senior Seminar	3
SW 460 Social Justice in Mental Health Practice	3	300-500 Social Science Elective	3
300-500 Social Science Elective	3	Free Elective	2
Free Elective	3		
TOTAL	15	TOTAL	13

COLLEGE OF SOCIAL WORK PERSONNEL

Administrative Faculty

The administrative faculty of the College of Social Work are as follows:

Justin “Jay” Miller	Dean	justin.miller1@uky.edu
Shelita Jackson	Director of BASW Undergraduate Studies	shelita.jackson@uky.edu
Stephanie Ratliff	Director, Practicum Education	Stephanie.Ratliff@uky.edu
Matt Moore	Associate Professor, Associate Dean of Academic and Student Affairs	mattmoore@uky.edu
Jackie Duron	Associate Professor, Associate Dean for Faculty Advancement	jackie.duron@uky.edu

Support Staff

Below is a list of student support staff that BASW students are most likely to interact with during their time in the BASW program. A complete list of CoSW support staff is located on our Website: <https://socialwork.uky.edu/>.

Jaime Wainscott	Academic Advising Director	jaime.wainscott@uky.edu
Kyle Phillips	Academic Advisor	kyle_phillips@uky.edu
Practicum Education Team		CoSWPracticum@uky.edu
Maram Chaaban	Recruiter	Maram.Chaaban@uky.edu
Riley Wilkins	Academic Advisor	rewi250@uky.edu
Erin Mayhorn	CW PREP Coordinator	erin.mayhorn@uky.edu
Kayla Powell	Director of Student Experience	kayla.powell@uky.edu

Full College of Social Work directory: <https://socialwork.uky.edu/college-directory/>.

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Our academic advising team is here to guide you while you work toward your social work degree and plan for the next steps in your academic and professional career.

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ACADEMIC ADVISING

Academic advising is an integral part of undergraduate education at the University of Kentucky. Advising for the BASW program is overseen by a licensed social worker, lending a forward-looking career perspective to the educational process. Our academic advising team is here to guide you while you work toward your social work degree and plan for the next steps in your academic and professional career. Advisors are certified in Appreciative Advising and use a proactive, integrative advising approach that includes academic planning, policy navigation, and ongoing support to help students overcome challenges and achieve their educational goals.

Advising Meetings: Students meet with their advisor at least once each semester. Advising holds are placed on UK accounts each fall and spring prior to registration. Students need to meet with their advisor to

update graduation plans, review course recommendations and to have their advising hold lifted for registration. Academic advisors are committed to student success and partner with students to address challenges, work toward academic and career goals, as well as to celebrate successes. Advisors are also available for discussions surrounding planning for education abroad, adding majors or minors to a program of study, connecting students with campus resources, or addressing any questions or concerns students may have.

How to Schedule an Advising Appointment:

Students can schedule advising appointments with their advisor in the myUK Graduation Planning System (GPS). To access GPS, log into myUK and go to "Degree Planning and Registration". Once in myUKGPS, students should

see their assigned advisors with a link to make an appointment. Click the "make appointment" button to open the advisor's calendar and schedule an appointment. In person, online, and phone appointments are available.

BASW Student Services in Canvas: Upon enrollment with the CoSW, students are invited to a BASW Student Services Course in Canvas that offers a central hub for accessing information to assist in navigating the BASW curriculum, academic advising, Practicum education, college opportunities, and post-graduation planning.

Declaring a Minor, Double Major, or Certificate:

Students interested in adding a minor, double major, or certificate should schedule a planning meeting with their advisor to review course requirements and discuss impacts to graduation plans prior to making changes to their program of study. Students may submit major/minor/certificate changes, additions, or removal requests in the MyUKGPS.



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Our practicum program offers students a diverse array of practice opportunities in over 1013 practicum sites.

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PRACTICUM EDUCATION

Practicum Education is a distinct and vital component of our social work degree programs. Practicum education is designed to provide mutually supportive and positive learning environments that cultivate leadership, increase knowledge, develop and refine skills, and strengthen social work values in preparation for professional practice.

Students have the opportunity to work directly with social work professionals who are eager to mentor students in connecting the theoretical and conceptual contributions of the classroom with the practical world of social work practice settings. Our practicum program offers students a diverse array of practice opportunities in over 2000 practicum sites.

Our faculty, staff, and agency practicum instructors are committed to developing outstanding social work professionals — leaders who will serve individuals, families, and communities through innovative and effective practices that are guided by cultural competency, systematic ethical analysis, and a keen and pragmatic understanding of the human condition.

BASW Practicum Information

Students must complete 200

hours in 2 separate BASW practicum courses for a total of 400 hours. Students in SW 444 must complete 200 practicum hours. Students in SW 445 must complete 200 practicum hours. Practicum hours are a requirement of all BASW programs that are accredited by the Council on Social Work Education.

Student-Driven Practicum Placement Model

All students are responsible for identifying potential placement agencies, arranging and conducting pre-placement interviews, notifying agencies of their final site selection, and confirming the placement in Experiential Learning Cloud (Formerly Tevera). Preparations to enroll in a practicum course should begin a semester prior to the semester in which the

practicum will be completed. Students planning to complete a spring practicum should begin planning no later than September. Students planning a fall or summer practicum should begin planning in late January. The Practicum Education Program has developed on-going relationships with agencies and may assist students to finding placements that may also result in a good fit for both the agency and the student. A practicum management system is used to maintain, coordinate, and deliver practicum activities. Students should review the Practicum Orientation module in the BASW Student Services Canvas Course to learn about important practicum education requirements, policies, and deadlines. The practicum team offers individual advising sessions and Practicum Essentials Information



Sessions to prepare students for practicum placements. Students can also send a message to Coswpracticum@uky.edu to request assistance. Opportunities to meet with the practicum office will be advertised in classes, through advisors, or by email. To get started planning your practicum placement, review the Practicum Orientation module in the BASW Student Services Canvas Course. In this course you will learn how to connect with the practicum team, schedule a practicum guidance session, register for a Practicum Essentials Information Session, see a sample list of placements, access the UK CoSW Practicum Education Manual, and learn about enrollment requirements and deadlines for practicum courses.

Experiential Learning Cloud: Online Practicum Management System

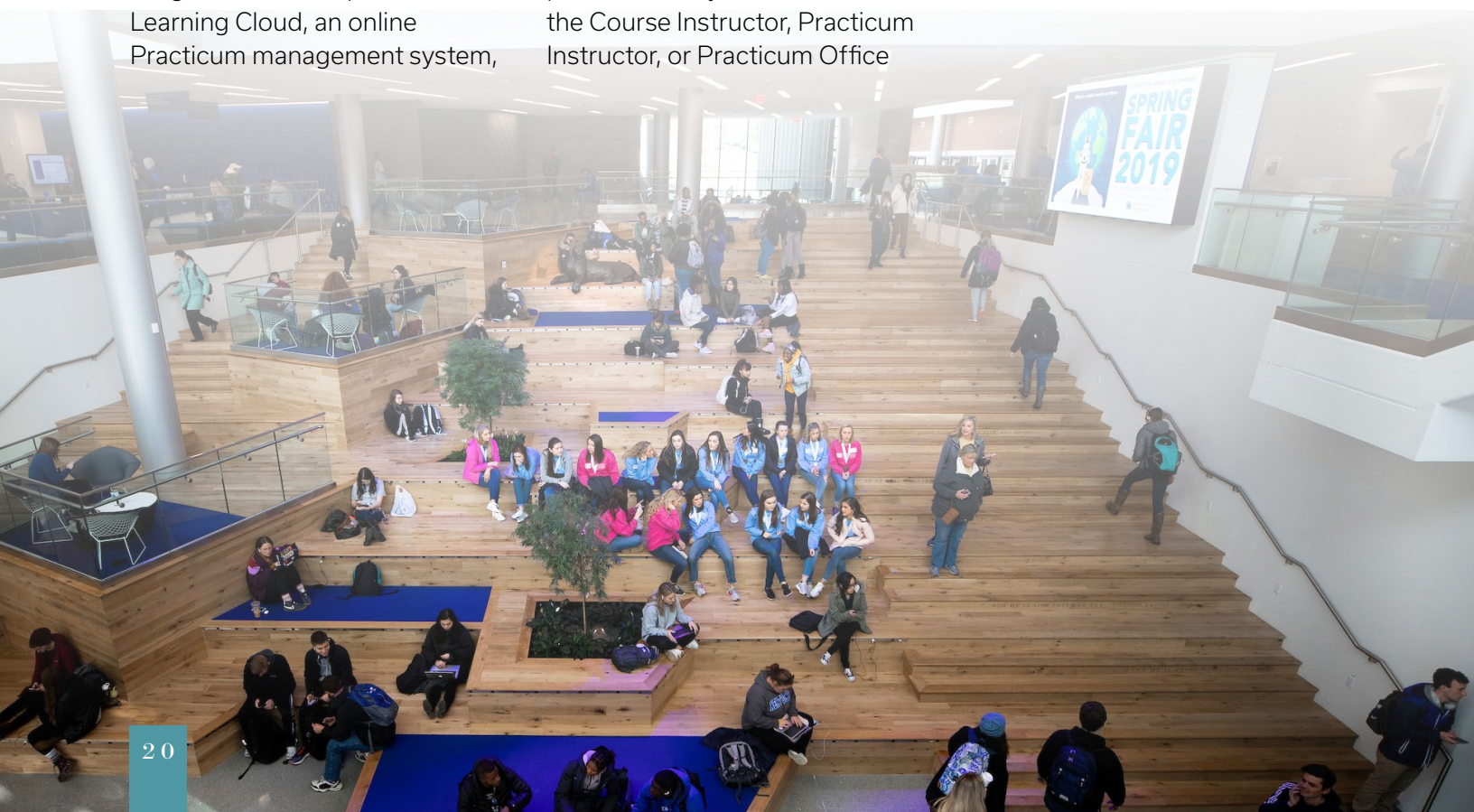
The Practicum Education Program utilizes Experiential Learning Cloud, an online Practicum management system,

and all students must register for Experiential Learning Cloud. Experiential Learning Cloud requires a one-time registration fee that can be purchased directly through Experiential Learning Cloud or at the UK Bookstore. It can also be utilized following graduation for job searches and licensing purposes. Complete information on Experiential Learning Cloud is located on the [practicum website](#) and in the BASW Student Practicum Orientation modules in Canvas. Quick Reference Guides are also available for step-by-step functional guidance.

Practicum Suspension / Termination Policy

Students suspended or terminated from their placement are required to immediately notify their Course Instructor and submit a Placement Support Request in Experiential Learning Cloud to the Practicum Office. Termination from a practicum placement may occur when either the Course Instructor, Practicum Instructor, or Practicum Office

leadership feels that there are concerns about a student's performance or professionalism that have not responded to prior remediation efforts. Termination may also occur if a student's behaviors have resulted in a significant violation of the NASW Code of Ethics, agency policy, or state or federal laws. Students terminated from their placement are not allowed to secure and/or begin a new placement until the termination issue has been fully explored and a decision has been made around their eligibility to move forward. Practicum hours completed in a placement where the student has been terminated will not be applied to a new placement agency. For additional details around student expectations, problematic behaviors, and suspension and termination, please see the [Practicum Manual](#).



ACADEMIC POLICIES AND PROCEDURES

Students should review all UK Academic Requirements in the Undergraduate Catalog each year: <http://catalogs.uky.edu/>

Registration

Initial Registration

New, transfer, and readmitted students to the University of Kentucky participate in a UK Orientation. As part of orientation at UK, students will meet with academic advisors from their college. Advisors work with students to register for their first semester of coursework on their scheduled day of orientation. Students should work with the [admissions office](#) and [orientation office](#) for assistance in scheduling for an orientation date.

Priority Registration

For students currently enrolled at UK, registration for the upcoming semester is held every November and April. Students are assigned a priority registration window through the registrar's office. Registration windows can be found in myUK or on the registrar's [website](#). During a student's open registration window, students may register for courses and add/drop courses for the upcoming semesters.

Advising Holds

Undergraduate students in the College of Social Work will have an advising hold placed on

their account each semester. Students must meet with their academic advisor to have their advising hold lifted and be eligible to register for courses the following semester. Students should arrange to meet with their assigned academic advisor, listed in myUK, prior to their Priority Registration window opening to discuss their upcoming proposed schedule and have their advising hold lifted.

Withdrawals

The College of Social Work follows the rules of the university as administered by the [Registrar's office](#) for withdrawals and registrations. Students are able to drop or withdraw from courses in myUK up until the withdraw deadlines for the course. Drop and withdraw deadlines can be found on the [academic calendar](#) and in the course information in myUK. Students withdrawing from all courses after the first day of classes will need to go through the registrar's office to process the withdrawal. Instructions for a complete withdrawal can be found here: <https://registrar.uky.edu/withdrawal>. After the withdraw deadline for a course has passed, students need to go through their college for other withdrawal options.

Permissive Withdrawals

A student may withdraw from a class, or from the University, after the withdrawal period but through the last day of classes for the semester/session/term upon approval by the dean of the student's college of a petition certifying urgent nonacademic reasons including but not limited to:

- a) illness or injury of the student;
- b) serious personal or family problems;
- c) serious financial difficulties; or
- d) having excused absences for the dates and times associated with more than one-fifth of the required interactions in a course.

Source: UK Undergraduate Catalog, Academic Requirements, <http://catalogs.uky.edu/>

To pursue a post mid-term course withdraw, students should first contact their academic advisor. Advisors will provide students with needed forms and assist student with getting the request processed through the dean's office. Advisors will also assist with processing approved requests through the registrar's office.

Retroactive Withdrawal

Students seeking a withdrawal after the end of the semester should work with their academic

advisor to submit requests for retroactive withdrawals. More information regarding retroactive withdrawals is available via the [Registrar's office](#).

Probation, Dismissal and Reinstatement Policy

For information about UK's policy on probation, dismissal, and reinstatement, please review the University [Undergraduate Catalog](#). Information specific to the College of Social Work is outlined below:

An undergraduate social work major student may be dismissed from the College of Social Work for failure to make satisfactory progress. In the Social Work program, the college continuously monitors the progress of all social work students. Consistent with University regulations and the CSWE requirements that social work programs have policies for "terminating a student's enrollment . . . for reasons of academic and professional performance," the following rules apply in the College of Social Work:

Academic Performance. For students accepted to the Bachelor of Arts in Social Work (BASW) program, the rules for academic probation, dismissal and reinstatement are comparable to those established by the University for undergraduate colleges and also include criteria for student performance in required social work courses:

- A student must earn a C or better in all social work core courses (SW 300, SW 350, SW 400, SW 421, SW 422, SW 430, SW 435, SW 444,

SW 450, SW 460, SW 445, SW 470) in order to complete the major requirements and advance through sequential social work courses. A grade lower than a C will require the student to repeat that course and obtain a C or better to meet major requirements.

- Any student who fails to maintain a cumulative UK GPA of 2.5 shall be placed on academic probation within the College of Social Work.
- A student can be removed from academic probation when a cumulative GPA of 2.5 is obtained.
- A student shall be dismissed from the College if he/she fails to achieve a cumulative GPA of 2.5 or higher within two consecutive semesters of being placed on probation or fails to earn a term GPA of 2.5 or higher for any two consecutive semesters following his/her placement on academic probation.
- A student who earns a term GPA of 2.5 or higher for each semester following placement on probation will continue in probationary status until a cumulative GPA of 2.5 or higher is obtained.
- A student may not graduate from the College of Social Work while on academic probation.
- Students who are on academic probation within the College of Social Work may transfer to other colleges or departments provided the student meets eligibility criteria.
- A student who has been dismissed from the College

for academic reasons and has remained outside the program for at least a semester and a summer session may petition for reinstatement. The Petition for reinstatement form can be obtained and submitted through a social work advisor and shall include a written statement by the student specifying why he/she should be considered for reinstatement. The Dean of the College of Social Work makes final reinstatement decisions after consultation with the Director of Undergraduate Studies and other faculty as appropriate. The Dean may choose to accept or deny the petition. The Dean may require that the student agree to certain conditions in order to be reinstated (i.e. take additional course work, complete a writing class, obtain tutoring, etc.). The Dean shall inform the student in writing that he/she has been reinstated or reasons for denial of the petition for reinstatement. No student will be readmitted to the College via reinstatement request more than twice. A student who has been dismissed for academic reasons and reinstated shall, upon reinstatement, be placed on academic probation and be subject to the academic performance expectations outlined in this policy.

Late Assignments

[Academic Policies](#) at the University of Kentucky state students must contact their instructor within one week of missing any graded work due to an excused absence. Therefore, students must submit documentation of the excused absence within a week of missing

the assignment to complete the associated work. The instructor shall provide the student with an opportunity to make up the graded work and may not simply calculate the student's grade on the basis of the other course requirements unless the student agrees in writing. Students should work with their instructor to create a plan (with due dates) for submitting the missed work in a timely manner.

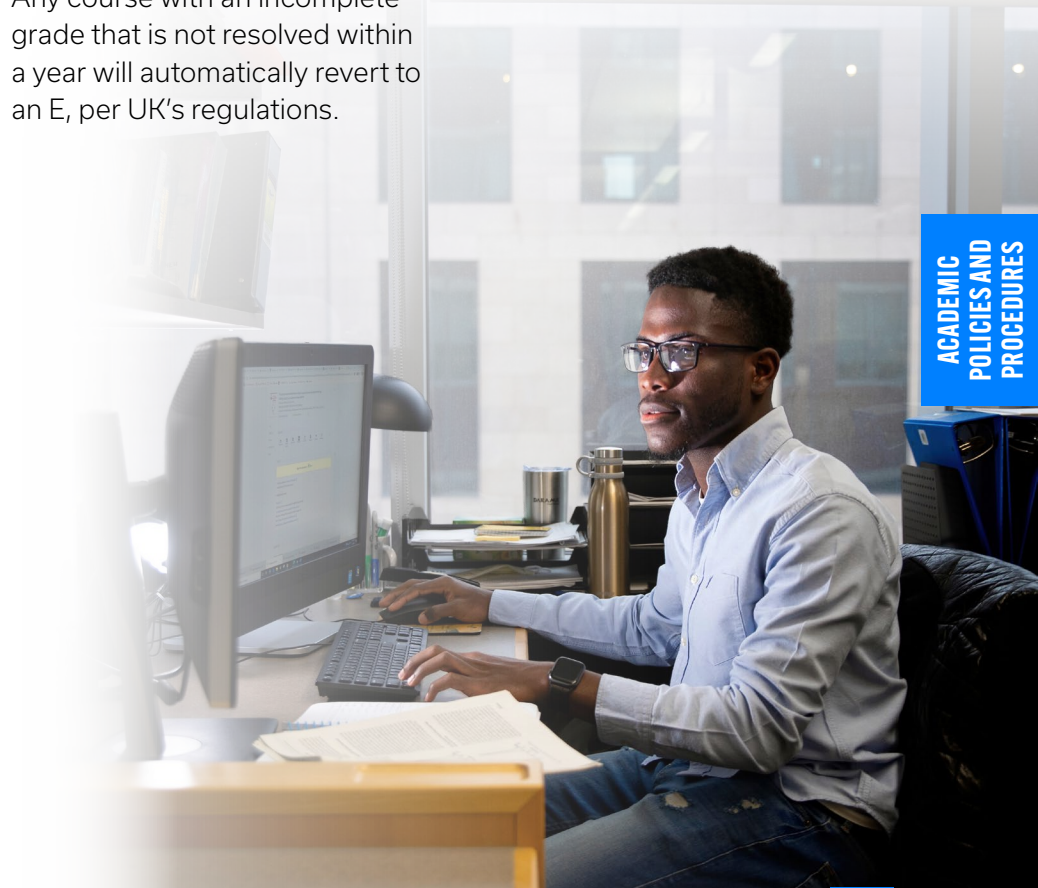
Any late assignment without a documented excuse will be subjected to a 5% daily late penalty. Work submitted without an excused absence more than two weeks from the original due date will not be accepted.

Assigning an Incomplete

An incomplete grade in a course can only be assigned when students have a non-academic disruption in their semester that results in an inability to complete some of the assignments in the normal course of the semester. Academic Policies at the University of Kentucky stipulate students may only request an Incomplete when there is an expectation for the remaining work to be completed within the identified time frame with a passing grade. To establish the possibility of a passing grade, the College of Social Work requires that students demonstrate a modicum of success as evidenced by a passing grade at the midpoint of the semester. As such, policies regarding excused absences will be enforced including the communication requirement of contacting an instructor within one week of a missed assignment. If a student is not passing the course at mid-

semester, that student will not be eligible for an Incomplete and should discuss options with their advisor. Until all work has been completed and a final grade is submitted, a student receiving an Incomplete grade will not be allowed to enroll in any course in which their Incomplete course is a prerequisite.

Students must initiate the process of requesting an Incomplete by contacting the instructor and securing approval within the final two weeks of the semester. Students must submit the [Incomplete Form](#) with identified missing assignments and associated due dates and their signature to the instructor no later than the last day of classes for the semester. Students should plan to address all work identified in the Incomplete form prior to the start of the next semester unless otherwise specified in the form. Any course with an incomplete grade that is not resolved within a year will automatically revert to an E, per UK's regulations.



Grade Appeals

If a student believes that the student's academic performance was not the basis for the grade, a grade appeal may be filed in accordance with the following:

Policy

Students in the University of Kentucky College of Social Work have the right to appeal a course grade or academic integrity determination if the student's academic performance was not the basis for the grade or if the instructor did not follow appropriate procedures. Note, a grade appeal is not an attempt to re-grade the assignment or project but an assertion of unfair treatment due to being arbitrary or capricious. By definition, an assignment that has a justification for a reduction in grading is not deemed arbitrary or capricious. Students should only appeal when a justification is not present or not reflective of the determined grade.

The [Academic Ombud](#) is the officer of the university charged with consideration of student grievances in connection with academic affairs.

Grade Appeal Procedure

A student who wishes to appeal an assignment or course grade must submit a written request (email or letter) to the course instructor no later than one week after the grade is released or a narrative comment is provided to the student. The instructor will review the written request and respond with a determination regarding the appeal within one week from the date on which the student submitted the appeal.

If the student wishes to dispute

the instructor's decision, they must submit a written request (email or letter) to the program director no later than one week after the date the instructor sent a response notification to the student. The program director will review the appeal, develop a consensus, and notify the student and the instructor of the final decision within one week of the appeal submission.

If the student wishes to dispute the program director's decision, they must submit a written request (email or letter) to the College of Social Work's Associate Dean for Academic and Student Affairs no later than one week after the date the program director's notification is sent to the student. The Associate Dean reviews the appeal and notifies the student of the final decision within one week of the appeal submission. The decision made by the Dean's office is final.

Appeal to the Academic Ombud

If a student wishes to appeal any final decision made by the College of Social Work Dean's Office, they may submit a request to the [Academic Ombud](#) for potential appeal to the [University Appeals Board](#).

Academic Offense Procedure

When an instructor determines that a student may have plagiarized or cheated, the instructor will notify the student and request the student meet with the course instructor and the program director (or a designated faculty member) regarding what happened, thus allowing the student an opportunity to explain. Academic

dishonesty includes but is not limited to, cheating, piracy, plagiarism, fabrication, multiple submissions, and complicity in academic dishonesty including posting content to websites for other students to use. Students must respond within 10 days to schedule a meeting to review the issue(s). At a minimum, if a student commits academic dishonesty, a zero will be allocated for that assignment with other penalties possible including failing the course or being terminated from the program.

Within seven working days after the meeting, or if a student chooses not to meet, the instructor will notify the student whether the student's action constitutes an academic offense, and if so, the penalty imposed and the student's right to appeal.

The student then has ten working days to contact [Academic Ombud Services](#) to appeal the instructor's determination that the student committed an academic offense. Once the appeal has begun, the burden of proof is on the instructor. Please see [How to Appeal an Academic Offense](#) for more information on the process.

If, after ten working days, the student does not appeal, the Academic Ombud will inform the Registrar and the Registrar will keep a record of the offense. The Registrar will reveal the existence of the offense only if the student authorizes the release of the record or a court-ordered subpoena seeks the student's entire academic record (not just a transcript). Requesting a transcript will not reveal the existence of the offense record.

Student Code of Conduct

The [Student Code of Conduct](#) stipulates expectations for student conduct by identifying the core values of the University of Kentucky and provides a designated process to be implemented when students fail to uphold the core values of the institution.

Student Concerns Form

It is critically important to the College of Social Work to hear all student voices. If you have a concern, please complete the [Student Concern Submission Form](#). All form submissions will be reviewed and will receive follow up as appropriate.

If a problem arises in your course experience, you will contact your instructor first. If that does not solve your concern, the next step is to complete the [Student Concern Submission Form](#). If you have any noncourse related concerns, please complete the [Student Concern Submission Form](#) as well. All form

submissions will be reviewed and will receive follow up as appropriate.

Student Records and Privacy Rights

The Family Educational Rights and Privacy Act (FERPA) of 1974, as amended, is a federal law that protects the privacy and confidentiality of personally identifiable information contained within student education records. The University of Kentucky complies with FERPA's confidentiality protections and adheres to procedures dealing with student education records and directory information. Further information:

<https://registrar.uky.edu/ferpa>

and <https://studentsuccess.uky.edu/student-conduct/ferpa>

Consent for Release of Information on Academic Record and Progress:

https://uky.az1.qualtrics.com/jfe/form/SV_5t2EZcQ13Y2yn8q

Credit for Life or Prior Work Experience

The College of Social Work does not grant social work course credit for life experience or previous work experience for our BASW program.



ACADEMIC INTEGRITY

Per University policy, students shall not plagiarize, cheat, or falsify or misuse academic records. Students are expected to adhere to University policy on cheating and plagiarism in all courses. The minimum penalty for a first offense is a zero on the assignment on which the offense occurred. If the offense is considered severe or the student has other academic offenses on their record, more serious penalties, up to suspension from the University, may be imposed. Plagiarism and cheating are serious breaches of academic conduct. Each student is advised to become familiar with the various forms of academic dishonesty as explained in the Code of Student Rights and Responsibilities. Complete information can be found on the Ombud website. A plea of ignorance is not acceptable as a defense against the charge of academic dishonesty. It is important that you review this information as all ideas borrowed from others need to be properly credited.

Per the [Academic Ombud](#), all academic work, written or otherwise, submitted by students to their instructors or other academic supervisors (e.g., program directors), is expected to be the result of their own thought, research, or self-expression. In cases where students feel

unsure about a question of plagiarism involving their work, they are obliged to consult their instructors on the matter before submission.

When students submit work purporting to be their own, but which in any way borrows ideas, organization, wording, or content from another source without appropriate acknowledgment of the fact, the students are guilty of plagiarism.

Plagiarism includes reproducing someone else's work (including, but not limited to, a published article, a book, a website, computer code, or a paper from a friend) without clear attribution. Plagiarism also includes the practice of employing or allowing another person to alter or revise the work, which a student submits as his/her own, whoever that other person may be. Students may discuss assignments among themselves or with an instructor or tutor, but when the actual work is done, it must be done by the student and the student alone.

When a student's assignment involves research in outside sources or information, the student must carefully acknowledge exactly what, where, and how he/she has employed them. If the words of someone else are used, the student must put quotation marks around the

passage in question and add an appropriate indication of its origin. Making simple changes while leaving the organization, content, and phraseology intact is plagiaristic. However, nothing in these Rules shall apply to those ideas, which are so generally and freely circulated as to be a part of the public domain.

PLEASE NOTE: Any assignment you turn in may be submitted to an electronic database (such as Turnitin) to check for plagiarism comparison. A penalty for an academic offense, such as cheating or plagiarism, can be as severe as a failing grade on the assignment or failing the course.

Class Recording Notification

The University of Kentucky Student Code of Conduct defines Invasion of Privacy as using electronic or other devices to make a photographic, audio, or video record of any person without their prior knowledge or consent when such a recording is likely to cause injury or distress.

Meetings of this course may be recorded by the instructor. All video and audio recordings of lecturers and class meetings, provided by the instructor, are for educational use by students in this class only. They are available only through the Canvas shell for this course and are not to be copied, shared, or redistributed.

As addressed in the Student Code of Conduct, students are expected to follow appropriate university policies and maintain the security of linkblue accounts used to access recorded class materials. Recordings may not be reproduced, shared with those not enrolled in the class, or uploaded to other online environments.

If the instructor or a University of Kentucky office plans any other uses for the recordings, beyond this class, students identifiable in the recordings will be notified to request consent prior to such use. In anticipation of such cases, students may be asked to complete an "Authorization of Use" form by a faculty member.

Video and audio recordings by students are not permitted during the class unless the student has received prior permission from the instructor. Students with specific recording accommodations approved by the Disability Resource Center should present their official documentation to the instructor.

All content for this course, including handouts, assignments, and lectures is the instructor's intellectual property and cannot be reproduced or sold without prior permission from the instructor. A student may use the material for reasonable educational and professional purposes extending beyond this class, such as studying for a comprehensive or qualifying examination in a degree program, preparing for a professional or certification examination, or to assist in fulfilling responsibilities at a job or internship. ■



ACADEMIC
INTEGRITY



ADDITIONAL OPPORTUNITIES

CW PREP

CW PREP is a cutting-edge career preparation initiative tailored for undergraduates aspiring to make a difference in Kentucky's child welfare sector. CW PREP offers a transformative journey designed to equip students with the skills, knowledge, and support necessary to thrive in rewarding careers dedicated to the well-being of children and families across the state.

Here's what CW PREP has to offer:

1. Comprehensive Skill Development:

Development: Engage in a curated blend of academic coursework, immersive training experiences, and professional networking opportunities meticulously designed to prepare you for the challenges and rewards of child welfare work.

2. Financial Empowerment:

Receive unparalleled financial support, including full in-state tuition coverage for up to four semesters, along with a generous \$1,300 stipend per semester to ease the burden of expenses such as books and related costs.

3. Seamless Career Transition:

Transition: Upon successful completion of the program, receive priority consideration for employment with the esteemed Kentucky Department for Community Based Services (DCBS), launching your career on a trajectory of purpose and impact.

4. Innovative Learning Approaches:

Approaches: Experience a dynamic learning environment enriched with cutting-edge methodologies, including immersive VR simulations and interdisciplinary curriculum development, ensuring you're equipped with the latest tools and insights.

5. Robust Support Network:

Network: Benefit from unwavering mentorship, guidance, and peer support throughout your journey, ensuring you feel empowered and valued every step of the way.

CW PREP isn't just a program; it's a gateway to a fulfilling career dedicated to serving the most vulnerable members of our community. Join us in shaping a brighter future for Kentucky's children and families through CW PREP.

Eligibility and Program Requirements

To be eligible, students must:

- be a full-time Bachelor of Arts Social Work major or eligible for BASW major by the end of the semester in which they are applying for CW PREP.
- have an overall GPA of 2.5 and a 3.0 GPA in all Social Work major courses
- after acceptance into the program, have no less than three, but no more than four, regular semesters before graduation
- have no criminal record, which includes felony convictions
- have a solid commitment to the work of public child welfare services
- have a valid driver's license

Benefits of participating in the program include:

- in-state tuition paid in full for up to four semesters (out-of-state students will receive the in-state amount credited to their total bill.)
- a \$1,300 per semester stipend for books, UK fees, and related travel
- priority consideration for employment with Cabinet for Health and Family Services

Required coursework and training:

- take two specific child welfare courses (taken in sequence)
- complete nine days of CHFS Protective Services training in the last semester
- attend and participate in Fall and Spring weekend retreats every term in the program
- complete both practicum placements at the Commonwealth's Cabinet for Health and Family Services, Department of Community Based Services, Protection and Permanency units.

When signing a contractual agreement to participate in this program, students also agree to:

- maintain regular and reliable contact with the CW PREP coordinator
- participate in additional training as required
- maintain entrance level GPA requirements
- maintain full-time enrollment each semester in the program
- accept a position with the Department of Community Based Services within two months of graduation, if available, and remain employed for two years
- reimburse the program for all costs incurred on the student's behalf if the student fails to meet the contractual obligations.

The goal of this collaborative effort between the Kentucky Cabinet for Health and Family Services (CHFS) and eleven public and private universities is

to graduate the most competent and well-prepared social workers possible to join the ranks of public child welfare workers in Kentucky.

For more information or to embark on this transformative journey, please reach out to:

Erin Mayhorn

University of Kentucky

College of Social Work

Phone: 859-562-0791

Email: erinmayhorn@uky.edu

Undergraduate Social Change Certificate

Undergraduate Certificate in Social Change provides an enriching, multidisciplinary academic experience for UK students. Students are exposed to classes that build on their knowledge and skills in areas of leadership, advocacy, and community engagement – creating a skill set that will allow the student to work as a change agent. Change agents foster positive change within workplaces, organizations, and communities. Through a unique combination of inter-professional coursework, students will learn to address social issues, mobilize resources, and become strong leaders.

ANT 251: Global Health Inequalities

CLD 230: Intrapersonal Leadership

COM 312: Learning Intercultural Communication through Media and Film

COM 319: Communication, Health Disparities, and Social Change

EPE 301: Education in American Culture

GWS 309/CPH 309: Health, History, and Human Diversity

PPL 201: Introduction to Public Policy

SOC 235: Inequalities in Society

SOC 335: Sociology of Gender

SOC 380: Globalization: A Cross-Cultural Perspective

Accelerated Masters Pathway

The University of Kentucky's Accelerated Master's Pathway (AMP) offers highly motivated undergraduate students the opportunity to begin graduate-level coursework while completing their bachelor's degree. Through AMP, eligible students can earn up to 12 credit hours of dual credit by enrolling in graduate courses that count toward both their undergraduate degree and the Master of Social Work (MSW) program. These credits will transfer into the MSW program upon admission, providing a head start on graduate studies. Students should work with their academic advisor on AMP eligibility, timeline for admission, and course recommendations. Learn more about AMP: <https://gradschool.uky.edu/accelerated-masters-pathways-amp>

Student Involvement

Social Work Association

The Social Work Association is a student-led organization that aims to build relationships within the College of Social Work while providing service to the Lexington community. All students in the College of Social Work are de facto members of the Social Work Association and are encouraged

to participate in meetings and activities. Undergraduate and graduate students are welcome to participate.

For additional information, please contact coswexperience@uky.edu.

Student Ambassador Program

Student Ambassadors are a select group of students that represent and promote the University of Kentucky and College of Social Work. Responsibilities include assisting with recruitment events, college-sponsored events, and orientations for new students. Ambassadors have opportunities to practice leadership skills and to develop innovative strategies with the recruiter. Applications are accepted in the Spring and eligible students will be interviewed. If selected, ambassadors must complete a training, participate in recruiter activities 8 hours per month, and will receive a stipend each semester.

For more information, contact CoSW Recruiter Maram Chaaban: maram.chaaban@uky.edu.

Phi Alpha Honor Society

The University of Kentucky College of Social Work has a chapter, Xi Sigma, of the Phi Alpha Social Work National Honor Society. Inductions into the Society are held once per semester for students interested in joining. Eligibility requirements and information calling for applications are posted on the student listserv each semester. Both undergraduate and

graduate students are welcome to join the organization and are invited to complete the application process. There is a lifetime dues fee of \$30.00 to join Phi Alpha that goes to the national organization. Undergraduate social work majors are required to have completed 9 hours of professional social work classes with an A or B in each course, and have at least a 3.35 cumulative GPA with a minimum of a 3.5 social work major GPA. Graduate students are required to have completed 15 hours of graduate social work courses and have a minimum GPA of 3.8.

For more information about the Xi Sigma chapter of the Phi Alpha Social Work National Honor Society, please contact – coswexperience@uky.edu.

Association of Black Social Workers

The University of Kentucky chapter of the National Association of Black Social Workers (NABSW) will work to create a world in which people of African ancestry will live free from racial domination, economic exploitation, and cultural oppression. In collaboration with national, international, and other appropriate groups, NABSW will continue to leverage its collective expertise to strategically develop capacity of people of African ancestry to sustain and flourish. For additional information, please contact Laneshia.Conner@uky.edu.

Licensure

The University of Kentucky College of Social Work (CoSW) is dedicated to ensuring our students are ready for social work

practice upon graduation. For most students, this will include obtaining a social work license. Faculty and staff take serious the responsibility to prepare students for professional social work licensure.

The Kentucky Board of Social Work administers and enforces the statutory authority and monitors the needs of the consuming public. The Board examines and licenses all eligible candidates for entry into the profession of Social Work. For more information about social work licensure in the state of Kentucky, please visit

<http://bsw.ky.gov>.

Please note that social work licensure requirements vary from state to state. To find licensing information for the state in which you intend to practice, please visit <https://socialworklicensemap.com/>.

College Communication BASW Student Listserv

The student listserv is the primary channel of communication between the College of Social Work and students. Important announcements are sent out on the listserv, including priority registration advising information, campus events, and job opportunities. All incoming students are automatically subscribed to the undergraduate student listserv.

Canvas:

<https://www.uky.edu/canvas/>

Canvas is the online learning system used by the University of Kentucky. Students will use Canvas in all of their UK courses. Students in the College of Social Work are also enrolled in a Social Work Advising Canvas Course where they can find pertinent information regarding advising,

registration, and college resources as well as relevant announcements.

College of Social Work

Website: <https://socialwork.uky.edu/>





EXCELLENCE

MUTUAL RESPECT AND HUMANITY

STUDENT RESOURCES

IT Service Desk

Students may receive technical support with email, Canvas, and myUK through the IT Service Desk. Software downloads for students are also available through their website.

(859) 218-4537

218help@uky.edu

https://uky.service-now.com/techhelp?id=kb_article&sysparm_article=KB0011425

Student Financial Aid and Scholarships

127 Funkhouser Building

(859) 257-3172

<https://studentsuccess.uky.edu/financial-aid-and-scholarships>

Disability Accommodations

Students with documented physical, learning, or temporary disabilities may receive assistance and support from the Disability Resource Center.

Disability Resource Center

Multidisciplinary Science Building,
Suite 407

(859) 257-2754

<https://studentsuccess.uky.edu/disability-resource-center>

Discrimination and Harassment

In order to foster an environment of respect and dignity for the dignity and worth of all members of the university community,

the University of Kentucky is committed to maintaining an environment free of prohibited discrimination. Any member of the University of Kentucky community who believes they have experienced discrimination, harassment, or retaliation may bring their concerns to the [Change to Office of Equal Opportunity \(OEO\)](#). A staff member of OEO is available to provide information of the investigative and resolution process.

<https://oeo.uky.edu/>

Institutional Neutrality Policy

<https://uknow.uky.edu/sites/default/files/Institutional%20Neutrality%20Policy.pdf>

Stuckert Career Center

Students can receive major and career exploration advising, pre-professional advising, and career services such as interview preparation and resume assistance at the Stuckert Career Center.

<https://studentsuccess.uky.edu/stuckert-career-center>

Transcripts

Official transcripts may be requested through the Office of the Registrar and can be requested online, in person, or by mail. Unofficial transcripts may be downloaded in a student's myUK account. For more information, visit <https://registrar.uky.edu/transcripts>.

Tutoring

The Study offers free, drop-in, peer tutoring for many core courses in mathematics, science, and business.

<https://studentsuccess.uky.edu/transformative-learning/services/peer-tutoring-study>

Mathskeller Math Resource Center

The Mathskeller Math Resource Center is designed for students studying mathematics at UK. The Mathskeller is located 1M11, which is on the mezzanine in Patterson Office Tower. Faculty, graduate students, and undergraduate assistants for 100 level courses hold office hours in the Mathskeller.

<https://math.as.uky.edu/mathskeller>

The Writing Center

The Robert E. Hemenway Writing Center is located in the basement of W.T. Young Library, Room B108B, in the Hub. Graduate students and undergraduate consultants offer individual and group consultations in Face-to-Face, Online, and E-Tutoring Consultations on academic assignments and professional projects. The Writing Center assists students at every stage of the composing and communicating process. <http://wrd.as.uky.edu/writing-center>.

Integrated Success Coaching

Integrated Success Coaching is a free service for UK students to help learn skills to be a successful college student.

<https://studentsuccess.uky.edu/transformative-learning/tl-programs/integrated-success-coaching>

