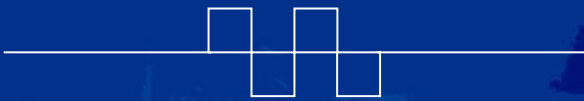


SOCIAL CHANGE.  
SOCIAL JUSTICE.  
SOCIAL WORK.

# 2025-26 MASTER OF SOCIAL WORK



## MSW Handbook Overview

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**THE MASTER OF SOCIAL WORK (MSW) PROGRAM HANDBOOK** contains general information about the College of Social Work and the MSW program, its mission, policies, and organizational structure. This handbook is a quick reference for students and is not intended to be comprehensive or address all the possible applications of, or exceptions to, the general policies and resources described.

The procedures and policies described here may be modified or discontinued from time to time. Every effort will be made to inform students of such revisions. It is the student's responsibility to review college and university policies in detail and to request any clarification needed.

Students should consult the Graduate Catalog, their academic advisor, or program director if they have further questions about any of the topics addressed.

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DIRECTOR'S

# Welcome

Amanda Dishon Brown, PhD, MSSW

“We are excited to cultivate your strengths as a future leader in the practicum of social work.”

**W**elcome to the Master of Social Work (MSW) Program at the University of Kentucky!

Providing social work education for over 85 years, we are proud to offer an advanced and regular standing program. With flexible scheduling options and affordable tuition rates, our program is passionate about research, community engagement, and cultivating the next cohort of professional social workers. In addition to an Advanced Generalist Practice curriculum, we also provide the opportunity to earn credentials in several social work practice areas in which you are passionate! These additional learning opportunities not only assist in your preparation for direct practice in the practicum, but also your success on the job market post-graduation. Our graduates rank #1 in pass rates in Kentucky for the national Licensing Exam. Our faculty represent a vast array of research, teaching, and practice expertise which is fused within the curriculum opportunities you will experience during your time here.

We are excited for the opportunity to get to know you and cultivate your strengths as a future leader in the practicum of Social Work.



**Dr. Amanda Dishon Brown, PhD, MSSW,  
LMFT, CSW, TRCC-Level 2**

*Clinical Assistant Professor, Director of  
Graduate Studies*

*University of Kentucky, College of Social Work  
Patterson Office Tower*

*Lexington, KY 40506-0027*

[ad.brown1@uky.edu](mailto:ad.brown1@uky.edu)

# INSTITUTION OVERVIEW

## About the University of Kentucky

The University of Kentucky is a public, land-grant university dedicated to improving people's lives through excellence in education, research and creative work, service and health care. As Kentucky's flagship institution, the university plays a critical leadership role by promoting diversity, inclusion, economic development and human well-being.

The University of Kentucky:

- o Facilitates learning, informed by scholarship and research;
- o Expands knowledge through research, scholarship and creative activity; and
- o Serves a global community by disseminating, sharing and applying knowledge.

The university, as the flagship institution, plays a critical leadership role for the

Commonwealth by contributing to the economic development and quality of life within Kentucky's borders and beyond. The university nurtures a diverse community characterized by fairness and equal opportunity.



# ABOUT THE COLLEGE OF SOCIAL WORK



For over 85 years, the College of Social Work (CoSW) has been the heart of social work education in the Commonwealth and beyond. Our mission is clear: through rigorous research, excellence in instruction, and steadfast service, the CoSW works to improve the human condition. Always, in all ways.

Unequivocally, that mission is actualized through our deeds.

CoSW faculty are renowned academicians committed to ensuring graduates from any of our academic programs are ready to tackle contemporary social problems. At the CoSW, we foster an unparalleled academic experience aimed at developing critical thinkers, inquisitive life-long learners, and advanced social work clinicians, educators, and leaders.

In addition to our unique academic programming, the CoSW is home to six research centers and labs. Researchers, program evaluators, and students work on cutting edge initiatives in a variety of substantive areas including child welfare, advanced clinical practice, substance misuse, military behavioral health, gerontology, inequality and social justice, poverty, leadership, health disparities, self-care and wellness, and suicide, among others. For more information about the CoSW, visit <https://socialwork.uky.edu/>.

## College of Social Work Vision Statement

We will make significant contributions to the generation of knowledge that will alleviate contemporary social problems as the social work profession enters its second century of service to the nation and the world. By consistently striving for excellence, we will earn entry into the ranks of the foremost schools of social work through our research, teaching, and community engagement. We will invigorate the lives of all people who join us in this endeavor. We are committed to a renewal of collaborative public service that is grounded in an intellectual and moral seriousness that reflects the enormous challenges faced by our global community. Such achievements will require individual excellence, effective partnerships, and innovative solutions. This vision is the hallmark of our college.

## College of Social Work Mission Statement

The University of Kentucky College of Social Work promotes community and individual well-being through translational research and scholarship, exemplary teaching, and vital community engagement. The College is committed to the people and social institutions throughout Kentucky, the

nation, and the world. The College, like the University, is an organization that cultivates a diverse academic community characterized by interpersonal fairness and social justice. The College is fiercely committed to developing outstanding social work professionals and scholars - leaders who will serve individuals, families, and communities through innovative and effective practices guided by cultural competency, systematic ethical analysis, and a keen and pragmatic understanding of the human condition. ■



# MASTER OF SOCIAL WORK (MSW) PROGRAM

The Master of Social Work (MSW) program is accredited by the Council on Social Work Education (CSWE) and employs an outcome-focused, competency-based education model. The MSW program assists students in achieving proficiency in the practice behaviors, knowledge, skills, ethics, and attitudes requisite for professional social work practice. Students may complete the advanced or regular standing programs in either our online or hybrid modalities.

## MSW PROGRAM MISSION

The Master of Social Work Program at the University of Kentucky seeks to prepare competent, evidence-informed social work practitioners and leaders who are ethical, culturally aware change agents to promote social justice and improve quality of life for all.

## MSW Program Goals

These goals are grounded in the missions of the University of Kentucky, the College, and the MSW program, and reflect the institutional context.

**GOAL 1** MSW graduates will be able to critically assess the role of the organizational workplace and conduct themselves ethically

and professionally within that setting, as well as utilize supervision, self-reflection, and continued life-long learning to assist with professional development and the delivery of quality practice with individuals, families, groups, organizations, and communities.

**GOAL 2** MSW graduates will conduct themselves ethically by adhering to the moral ideals, values, rules, and principles embedded in Social Work and applying the NASW Code of Ethics and ethical problem solving strategies to resolve moral problems at all levels of practice.

**GOAL 3** MSW graduates will demonstrate an understanding of and ability to employ and effectively communicate the processes of intellectual inquiry to the practical and complex problems inherent in social work practice as clinicians or change agents in a variety of settings.

**GOAL 4** MSW graduates will recognize and understand how diversity influences individual lives and societal forces in relation to decision-making and social work practice with individuals and local, national, or global communities.

**GOAL 5** MSW graduates will recognize and understand the complexities of various forms of discrimination and oppression as they apply to

members of diverse groups and communities and will advocate for social and economic justice for individuals, families, groups, and communities.

**GOAL 6** MSW graduates will understand and use research methods and findings in their practice, developing the necessary analytic and methodological skills to conduct ethical research and evaluation of social work practice at all levels.

**GOAL 7** MSW graduates will demonstrate knowledge of and ability to apply theories of human behavior and conceptual frameworks to assessment, intervention, and evaluation in social work practice with individuals, families, and groups.

**GOAL 8** MSW graduates will develop the knowledge, skills, and values required to engage in effective policy practice to enhance the quality of social work services at all levels, to promote human rights, and to improve social and economic well-being.

**GOAL 9** MSW graduates will acquire skills to locate, evaluate, and apply evolving organizational, community, and societal contextual information to respond proactively to current needs and issues at all levels of practice.

**GOAL 10** MSW graduates will acquire and be able to apply the knowledge, theory, values, and skills necessary to engage,

assess, intervene, and evaluate practice with individuals, families, groups, organizations, and communities.

## Accreditation

The MSW program in the College of Social Work conforms to the structure and guidelines of the [Council on Social Work Education \(CSWE\)](#). The MSW program was first accredited in 1970 and has maintained reaccreditation since, with our most recent affirmation in 2019. The MSW program employs the CSWE competencies and practice behaviors as student learning outcomes.

## MSW Program

The MSW program is available in both an online and a hybrid format. Students may enroll part-time or full-time, or in an accelerated program that allows a quicker completion of the advanced or regular standing programs. **The GRE is not required for admission to the UK MSW degree program.** Our program models are available on our website, <https://socialwork.uky.edu/academics/msw/about-msw/>.

## Online MSW Program

The online MSW program is asynchronous, mirroring both the part-time and full-time curriculum of our hybrid regular and advanced standing programs. Our certificates are also available for our online students. For more information about our fully online program, please visit our [website](#) or contact our [Online Admissions Counselors](#).

## Admissions Requirements

### Regular Standing (60 Credit Hour) Program Eligibility Criteria:

Students with a bachelor's degree in any discipline from a regionally accredited institution are eligible to apply for the regular standing program. Applicants must meet the following GPA requirements:

- Undergraduate GPA: 3.0
- Social Work GPA (if applicable): 3.0
- Graduate GPA (if applicable): 3.0

If your past academic performance does not meet one or more of the GPA standards for admission to the Regular Standing 60-credit hour program, then you must complete the Petition for Exceptional Consideration in addition to the other application components described below.

### Advanced Standing (30 Credit Hours) Eligibility Criteria:

To be eligible to apply for Advanced Standing, applicants must have received their BASW or BSW from a CSWE accredited program within the last seven years and meet the following GPA requirements:

- Undergraduate Cumulative GPA: 3.0
- Social Work GPA: 3.5
- Graduate GPA (if applicable): 3.0

MSW students who are awarded advanced standing enrollment do not repeat foundation level courses required of the regular standing MSW program, thus eliminating 30 hours from their degree program. Students who do not meet the eligibility criteria for advanced standing are required to complete the foundation courses within the regular program. Candidates who are not admitted to advanced standing usually can be considered for the regular standing program.



# MSW Application Instructions

## How to Apply

Please note that the admission procedures are the same for both the regular and the advanced standing programs and the online program's application process remains the same as both our on- and off-campus programs.

The admissions process requires the College of Social Work and the Graduate School to review your application, and both must accept you. The College's Admissions and Retention Committee reviews your application materials and then forwards a recommendation to the Graduate School. The Graduate School makes an independent determination based largely upon your transcripts. The College of Social Work and the Graduate School will email separate letters after your application has been evaluated.

All applications for graduate study at the University of Kentucky Graduate School must be submitted online through the application portal. You will need to keep your username and password if you wish to return to continue an unfinished application or review a completed one. **Access the MSW Application [here](#).**

In order to complete the application, you will need to upload the following:

## Transcripts:

You will be asked to upload copies of transcripts (unofficial is fine) from all higher education institutions attended and, in the case of domestic students, to self-report cumulative GPA's for each institution. If you are offered admission and decide to enroll, you will be required to submit official transcripts that include your earned bachelor degree to the Graduate School.

## Letters of Recommendation:

The MSW Program at the University of Kentucky requires applicants to provide two references. These references must be obtained from individuals in the following categories:

- Former professor, advisor, practicum supervisor
- Professional social worker
- Employment or volunteer supervisor

Please exclude personal, pastoral, and relative references. If you are currently, have been enrolled, or attempted academic credit in any post-secondary education program within the past five (5) years, you must provide at least one academic reference who can speak specifically to your academic ability to be successful in a graduate academic program.

As part of the online application, you will supply email contact information for your two references. Once your application has been submitted, an automated email will be generated for

each person identified, and their recommendations will be submitted directly to us. You can check back into your application at any time to see who has submitted a recommendation.

## Notes for Consideration

The College of Social Work does not grant social work course credit for life experience or previous/current work experience. All practicum education credits must be earned through enrollment in the College's practicum education courses.

Students who may need to complete their practicum requirements outside the U.S. should be aware of potential additional considerations. These include working with the UK International Center, allowing extra time for partnership agreements, purchasing liability insurance, and virtual practicum requirements per UKY's Compliance Office. Students expecting an international practicum should meet with a practicum team member to plan accordingly upon admission into the MSW Program. To request a meeting, please email [coswpracticum@uky.edu](mailto:coswpracticum@uky.edu), and a team member will follow up with next steps.

## Personal Statement:

Your statement should be approximately three pages in length, double-spaced, and address the following topics:

1. Please describe relevant experiences that motivate you for a professional career in social work. What are your career goals?
2. Personal life experiences and relevant events: Briefly describe your personal history as it relates to your interest in the profession of social work. What do you

consider to be your particular strengths, skills, and abilities that will contribute to your success in this practicum?

3. Capacity for professional social work education, describe your professional, volunteer, and/or educational history as it relates to your capacity for success in graduate study in the practicum of social work. What characteristics, circumstances, or challenges could serve to enhance or limit your capacity to pursue graduate level education in the practicum of social work?

### Writing Sample

As AI tools become more widely available, graduate applicants are increasingly using them to support their writing. This trend raises meaningful questions about how future social workers engage with emerging technologies while upholding the values of our profession.

We invite you to reflect on the role of AI in your writing process through the lens of the NASW Code of Ethics, which emphasizes specifically, Integrity and Competence. Please review the NASW Code of Ethics in preparation for your response.

In 250 words or less, respond to the following:

- In what ways might using AI tools to write your admissions application be helpful or harmful?
- How does the NASW Code of Ethics and core social work values apply to the use of AI in writing?
- What does the information above reveal about your

values and judgement as a future Social Worker?

### Personal Résumé:

If you used AI (Artificial Intelligence) at any stage of the application process – whether for brainstorming, outlining, editing, or drafting – please include a short disclosure at the end of each document briefly describing how it was used as a demonstration of our shared commitment to transparency, integrity, and professional accountability.

### Personal Résumé:

Include work and volunteer experience.

### Application Deadlines:

**April 1st** for the summer semester

**July 15th** for the fall semester

**December 1st** for the spring semester

If you have questions about your ability to begin the program, please contact our Admissions Officer, [coswadmissions@uky.edu](mailto:coswadmissions@uky.edu), before applying to the Graduate School.

### Criteria Used by the Admissions Committee:

- GPA – including social work GPA for advanced standing applicants and graduate GPA (if applicable)
- Professional Experience/ Demonstrated Commitment to Social Work
- Social Work Values
- Reasoning and Writing Ability

The College of Social Work's MSW program is an academically

rigorous program, requiring students to have high intellectual ability and strong motivation. One of the best predictors of success in the program is a record of high accomplishments in previous academic work. For some applicants, circumstances in their lives interfered with their ability to achieve their full potential. In some such instances, the Admissions and Retention Committee may waive minimum GPA standards, provided there is strong justification. If past academic performance does not reflect accurately your ability to succeed in an MSW program and falls below one or more of the GPA minimums, provide what evidence you can of your ability to succeed in the MSW program in the Petition for Exceptional Consideration.

**Please remember that it is essential to have all application materials on file by the deadline date.**

Admission decisions are made by an Admissions and Retention Committee, and you will be notified of your status within four to six weeks after the application deadlines. ■

# MASTER OF SOCIAL WORK PROGRAM CURRICULUM

## FOUNDATION COURSES (27 HOURS)

Professional Behavior & Ethics

Practice with Individuals & Families

Theory in Social Work Practice

Intro to Social Work Policy & Services

Poverty, Inequality, & Injustice

Social Work Practice with Organizations & Community I

Practice with Groups

Research Methods

Foundation Practicum

## ADVANCED GENERALIST CURRICULUM (21 HOURS)

Psychopathology for SW Practice

Advanced Practice w/Individuals & Families

Advanced Social Work Policy & Analysis

Practice w/Organizations & Community II

Advanced Practicum I

Advanced Practicum II

Applied Research Methods in Social Work

## ELECTIVES – 12 HOURS FOR REGULAR STANDING STUDENTS, 9 FOR ADVANCED STANDING

These courses are required of all MSW students. Students can take any 500 level or above courses to fulfill the elective requirement. Some Certificate areas of study have required electives that are outlined further.

# COLLEGE OF SOCIAL WORK PERSONNEL

## MSW ADMINISTRATIVE AND ADVISING DIRECTORY

<b>Jay Miller, PhD</b>	Dean	859-257-6650	<a href="mailto:justin.miller1@uky.edu">justin.miller1@uky.edu</a>
<b>Matt Moore</b>	Associate Professor, Associate Dean of Academic and Student Affairs	859-323-0586	<a href="mailto:mattmoore@uky.edu">mattmoore@uky.edu</a>
<b>Rebecca Anderson</b>	MSW Senior Academic Coordinator		<a href="mailto:Rebecca.anderson@uky.edu">Rebecca.anderson@uky.edu</a>
<b>Dr. Amanda Dishon Brown, PhD, MSSW, LMFT, CSW, TRCC-Level 2</b>	Director of Graduate Studies	859-257-6667	<a href="mailto:ad.brown1@uky.edu">ad.brown1@uky.edu</a>
<b>Jaime Wainscott</b>	Director of Advising	859-257-6657	<a href="mailto:jaime.wainscott@uky.edu">jaime.wainscott@uky.edu</a>
<b>Mason Stewart</b>	Graduate Academic Advisor	859-218-5926	<a href="mailto:mdstew5@uky.edu">mdstew5@uky.edu</a>
<b>Maddox Patterson</b>	Graduate Academic Advisor	859-218-3833	<a href="mailto:Maddox.Patterson@uky.edu">Maddox.Patterson@uky.edu</a>
<b>Jessica Williamson</b>	Graduate Academic Advisor	606-439-3557 ext. 83464	<a href="mailto:jessica.akers3@uky.edu">jessica.akers3@uky.edu</a>
<b>Desha Scanlon, DSW, MSW</b>	Clinical Assistant Professor - Practicum Education	859-257-6652	<a href="mailto:desha.scanlon@uky.edu">desha.scanlon@uky.edu</a>
<b>Jyler Donovan</b>	Practicum Coordinator	859-218-6688	<a href="mailto:jyler.donovan@uky.edu">jyler.donovan@uky.edu</a>
<b>Gary Trumble</b>	IT Manager	859-257-6662	<a href="mailto:trumble@uky.edu">trumble@uky.edu</a>
<b>Janet Doss</b>	Director, School Social Work Certificate		<a href="mailto:Janet.doss@uky.edu">Janet.doss@uky.edu</a>
<b>Stephanie Ratliff, PhD</b>	Director, Practicum Education	859-257-0088	<a href="mailto:stephanie.ratliff@uky.edu">stephanie.ratliff@uky.edu</a>

**College Site:** <https://socialwork.uky.edu/>

**MSW Program Site:** <https://socialwork.uky.edu/msw/>

**Full College of Social Work Directory:** <https://socialwork.uky.edu/college-directory/>

# ACADEMIC ADVISING

Academic advising is a key component of student success at the College of Social Work. Each student is assigned a professional academic advisor who provides personalized guidance throughout their academic journey. Advisors are certified in Appreciative Advising and use a proactive, integrative advising approach that includes academic planning, policy navigation, and ongoing support to help students overcome challenges and achieve their educational goals.

While regular advising meetings are not required unless a student is on academic probation or has specific concerns, all graduate students are encouraged to connect with their advisor as needed. Advisors are available through in-person, online, and phone appointments, all of which can be scheduled via the myUK Graduation Planning System (GPS). This supportive advising model helps ensure students stay

on track and have access to the guidance and resources needed to achieve their academic goals.

Visit with Academic Advising webpage for additional information and academic planning resources. <https://socialwork.uky.edu/academics/academic-advising/> ■

# MSW STUDENT COMMUNICATIONS

All official College communications will be sent via the listserv, official UK email, and/or Canvas. All students are added to the MSW listserv through their UK email. This ensures access to important emails from the College of Social Work. ■



# FINANCIAL SUPPORT

The College of Social Work makes every effort to assist its students in locating and securing financial assistance so they may pursue a career in social work. The college has some scholarship resources available but we strongly suggest exploring a multitude of potential sources.

The [University of Kentucky's Office of Student Financial Aid and Scholarships](#) mission is to

provide financial aid to students who would be unable to attend the University without such assistance. You can find more specific information regarding graduate school funding by visiting their resource page. We encourage you to contact the Office of Student Financial Aid and Scholarships if you require any assistance with financial aid.

The [Graduate School](#) offers a variety of funding opportunities

including fellowships, assistantships, and scholarships. Be sure to check out their [funding website](#) for complete information. Note: some of the UK Graduate School Fellowships may require a GRE score.

Please visit the College of Social Work's [Scholarship Page](#) for a complete review of funding opportunities that are currently available. ■

# PRACTICUM EDUCATION

The intent of practicum education is to connect the theoretical, conceptual contribution of the classroom with the practical world of the practice setting. The interrelated components of curriculum, classroom, and practicum are of equal importance within the curriculum, and each contributes to the development of the requisite competencies of the professional practice. Practicum education is systematically designed, supervised, coordinated, and evaluated based on criteria in which students

demonstrate the achievement of program competencies (CSWE Educational Policy 3.3, 2022).

Utilizing our student-driven process, Regular Standing (RS) Program students will complete a foundation practicum (300 hours) and an advanced placement practicum (600 hours). Students enrolled in the Advanced Standing (AS) Program will complete an advanced placement practicum (500 hours). Students preparing to enter practicum will receive advising and should begin plans to contact potential agencies 4-6 months prior to their planned practicum semester.

The College of Social Work's Practicum Education Program uses a software based placement system, Experiential Learning Cloud (Formerly Tevera), to provide pertinent practicum placement information to students in the MSW program.

You can locate other practicum information such as current student resources, the practicum manual, general information, and frequently asked questions on our [Practicum Education Website](#).

For questions regarding practicum, you may [email us](#).

# ACADEMIC POLICIES AND PROCEDURES

## MSW Program Requirements

Students enrolled in the MSW are required to meet the following three evaluative academic performance standards:

1. Students must earn and retain good standing status, meaning a minimum of 3.0 cumulative GPA. Students may not earn more than one E during the duration of their program.
2. Students must successfully pass and complete the required practicum placements/courses in their respective 30 or 60 credit hour programs.
3. Students must successfully complete the MSW Comprehensive Exam with a score of 70% or better in their final semester of the program.

Students who fall below the GPA threshold or earn two or more E's in the duration of their program, fail to pass the comprehensive exam, or fail to complete or are terminated two times from practicum may be placed on academic probation or dismissed from the program, in accordance with institutional and program-specific standards.

Graduate students of the College of Social Work are held to the highest standards of professional performance. These standards

are reflected in the [University of Kentucky Code of Student Conduct](#) that applies within the University setting and the [NASW Code of Ethics](#) that applies within practicum settings.

Students found to have violated the [University of Kentucky Code of Student Conduct](#) will follow procedures outlined in Part VI of the Student Rights and Responsibilities Handbook. The Handbook addresses the rules, procedures, rights, and responsibilities governing non-academic relationships and includes the identification of offenses that are punishable by disciplinary action, the role and responsibilities of university officials, recommended sanctions, and the right and procedure of student appeal.

For students found to have violated the [NASW Code of Ethics](#) within the professional or practicum setting, the Policies and Procedures for Addressing Practicum Student Violations developed by the College of Social Work will be followed. This Policy Statement addresses the establishment, role, and procedures of the Student Concerns Committee to examine and hold hearings on reports of serious violations and the types of problems to be brought before the Student Concerns Committee.

## Registration

Complete instructions on how to add/drop classes or completely withdraw from the University are found [here](#).

## Withdrawals

The College of Social Work follows the rules of the university as administered by the Registrar's office for withdrawals and registrations. Students are able to drop or withdraw from courses in myUK up until the withdrawal deadlines for the course. Drop and withdrawal deadlines can be found in the academic calendar and in the course information in myUK. Students withdrawing from all courses after the first day of classes will need to go through the Registrar's office to process the withdrawal. Instructions for a complete withdrawal can be found here: <https://registrar.uky.edu/withdrawal>. After the withdrawal deadline for a course has passed, students need to go through their college for other withdrawal options.

## Permissive Course Withdrawals

A student may withdraw from a class or from the University after the withdrawal period but through the last day of classes

for the semester/session/ term upon approval by the dean of the student's college of a petition certifying urgent nonacademic reasons including but not limited to:

- illness or injury of the student.
- serious personal or family problems.
- serious financial difficulties; or
- having excused absences for the dates and times associated with more than one-fifth of the required interactions in a course.

Source: UK Catalog, Academic Requirements: <http://catalogs.uky.edu/> To pursue a post mid-term course withdrawal, students should first contact their academic advisor. Advisors will assist students in obtaining needed forms and with submitting the request through the appropriate dean's office for review and processing.

## Retroactive Withdrawal

Students seeking a withdrawal after the end of the semester should work with their academic advisor to submit requests for retroactive withdrawals. More information regarding retroactive withdrawals is available via the [Registrar's office](#).

## MSW Probation and Dismissal Policy

When students have completed 12 or more semester hours of graduate course work with a cumulative GPA of less than 3.00, they will be placed on scholastic probation, and a probation hold will be put into place. Students

will have one full-time semester or the equivalent (9 hours) to remove the scholastic probation by attaining a 3.00 cumulative GPA. If probation is not removed, students will be eligible for dismissal from the MSW Program. Additionally, students who earn an E in two or more courses will be eligible for dismissal from the MSW Program. Students who have been dismissed from the MSW Program for this reason may apply for readmission after two semesters or one semester and the summer term. If they are conditionally accepted by the program, admitted students will have one full-time semester or the equivalent (9 hours) to attain a 3.00 cumulative GPA. Exceptions to this policy can be made only by the Dean of the Graduate School. Students placed on scholastic probation are not eligible for fellowships or tuition scholarships and may not be eligible to sit for master's final examinations. You can find the above policy in UK's Graduate School's most current catalog.

Students are required to complete and pass all practicum-required courses with a C or better in order to meet the MSW degree conferral requirement. Students who are terminated twice from their practicum while enrolled in their designated program are referred to the MSW program director and dismissed from the program. Additionally, completion of the required practicum(s) is/ are a BASW and MSW degree conferral requirement, mandated by the Council on Social Work Education. As such, if a student does not complete their degree required practicum(s) for any reason, they are dismissed from their respective program.

## Student Rights, Responsibilities, and Grievance Procedures

[University of Kentucky student rights and responsibilities](#) will provide you with important information such as the student code of conduct, student records, grievance procedures for complaints regarding grades and other issues, university policies and regulations, and student responsibilities. Another office that may be helpful to you is that of the Academic Ombud. This office that serves as a neutral problem solving resource for students who have disagreements over issues such as grades or other academic concerns. More information about this helpful resource is found at the [Office of Academic Ombud Services](#).

## MSW Comprehensive Exam Policy

Students must successfully complete the comprehensive exam with a score of 70% or higher prior to graduation.

- A.** MSW Students should be aware of the graduate school final exam policy, which is discussed during orientation (both face-to-face and online), through reading this MSW Handbook, and in the review process required (prior to sitting for the exam). **Students are strongly encouraged to secure and provide documentation of any accommodations they are eligible for as soon as possible so that they will be able to exercise these for the final comprehensive exam.**

**B.** The DGS will notify students who fail the final comprehensive exam after their first attempt. The student should meet with the DGS to discuss the results. The student will be reminded in writing of the Graduate School policy (see section D below) that **does not allow for a third attempt to pass the comp exam. A second failed attempt results in dismissal from the program.**

**C.** Students who fail the final comprehensive exam will be permitted to sit for a re-take of the exam in 4 to 12 months after the first attempt per the Graduate School's policy. Students who wish to take the exam earlier than the four-month waiting period will need to submit their request and rationale in writing to the DGS (approval required to sit for the exam during Summer semester). An exception to this time window could be granted at the student's request with approval from the DGS.

**D.** The final comprehensive exam is offered to MSW students in their last semester of the program, roughly two weeks prior to the anticipated graduation. Students who wish to schedule and re-take the exam need to submit their intention to do so and the date they plan to sit for the exam in writing to the DGS within one month of the scheduled exam date. Students will receive confirmation from the DGS that they have been scheduled as requested to sit for the exam, along with the date of the exam, any procedural information, and a reminder

of the policy that precludes the taking of the exam a third time and dismissal from the program if the second attempt is failed.

Students who fail the comp exam for the second time are dismissed from the program per Graduate School policy. They will be eligible to apply for re-admission to the program. If accepted, they may begin to take classes after eight months from the date of the failed 2nd exam attempt (it is expected that this time will be used to increase their level of preparedness for success in graduate school studies). They will **enter the program as new students** and will take all required courses for the degree per Graduate School policy. **Scheduling and sitting for the exam a second time signifies to the College of Social Work that a student has read and understands the aforementioned Comprehensive Exam failure policy.**

## Transfer of Credits

Upon request of the DGS, a total of 9 hours (or 25% of regular course degree requirements, whichever is greater) may be transferred into a Master's degree program. This means that 60-hour regular standing students may transfer in up to 15 credit hours of eligible coursework and 30-hour advanced standing students may transfer in up to 9 credit hours of eligible coursework. The transferable hours include all post-baccalaureate work, graduate work taken at another

regionally accredited university, or as a student in another graduate program at the University of Kentucky. The following rules also apply to credit transfer:

- Course credits applied toward a previously awarded graduate degree cannot be transferred.
- Short courses lasting fewer weeks than the number of credits may not be transferred.
- Transfer of independent work, research, thesis, or dissertation credit is not permitted.
- A student must have been in graduate status at the time the courses were taken in order for the courses to be transferable.
- A student must be in good academic standing at the time of transfer.
- Only courses assigned a B grade or better can be transferred.

You can find the above policy in UK's Graduate School's most current Catalog.

## Student Records and Privacy Rights

The Family Educational Rights and Privacy Act (FERPA) of 1974, as amended, is a federal law that protects the privacy and confidentiality of personally identifiable information contained within student education records. The University of Kentucky complies with FERPA's confidentiality protections and adheres to procedures dealing with student education records and directory information. Further information:

<https://registrar.uky.edu/ferpa> and <https://studentsuccess.uky.edu/student-conduct/ferpa>

Consent for Release of Information on Academic Record and Progress:

[https://uky.az1.qualtrics.com/jfe/form/SV\\_5t2EZcQ13Y2yn8q](https://uky.az1.qualtrics.com/jfe/form/SV_5t2EZcQ13Y2yn8q)

The University is permitted to provide directory information without the student's consent unless he or she requests in writing that such information not be disclosed. In order to prevent the "directory information" items listed above from appearing in the University's annual printed telephone directory, students must file a "Request to Prevent Disclosure of Directory Information." To find more information on what UK considers to be directory information and how to request nondisclosure, please contact [The Graduate School](#) at the University of Kentucky.

Note: If you request a Privacy Flag be placed on your record, then the University cannot acknowledge the fact of your enrollment to anyone who requests verification of enrollment. This would include deferring loan repayments or inquiries from a prospective employer. Please keep this in mind when requesting that a Privacy Flag be placed on your record. Direct questions concerning this law and the University's policy concerning release of academic information to the [Student Records Office](#), 859-257-8729. ■

## Late Assignments

[Academic Policies](#) at the University of Kentucky state students must contact their instructor within one week

of missing any graded work due to an excused absence. Therefore, students must submit documentation of the excused absence within a week of missing the assignment to complete the associated work. The instructor shall provide the student with an opportunity to make up the graded work and may not simply calculate the student's grade on the basis of the other course requirements unless the student agrees in writing. Students should work with their instructor to create a plan (with due dates) for submitting the missed work in a timely manner.

Any late assignment without a documented excuse will be subjected to a 5% daily late penalty. Work submitted without an excused absence more than seven (7) from the original due date will not be accepted.

## Assigning an Incomplete

An incomplete grade in a course can only be assigned when students have a non-academic disruption in their semester that results in an inability to complete some of the assignments in the normal course of the semester. Academic Policies at the University of Kentucky stipulate students may only request an Incomplete when there is an expectation for the remaining work to be completed within the identified time frame with a passing grade. To establish the possibility of a passing grade, the College of Social Work requires that students demonstrate a modicum of success as evidenced by a passing grade at the midpoint of

the semester. As such, policies regarding excused absences will be enforced including the communication requirement of contacting an instructor within one week of a missed assignment. If a student is not passing the course at mid-semester, that student will not be eligible for an Incomplete and should discuss options with their advisor. Until all work has been completed and a final grade is submitted, a student receiving an Incomplete grade will not be allowed to enroll in any course in which their Incomplete course is a prerequisite.

Students must initiate the process of requesting an Incomplete by contacting the instructor and securing approval within the final two weeks of the semester. Students must submit the [Incomplete form](#) with identified missing assignments and associated due dates and their signature to the instructor no later than the last day of classes for the semester. Students should plan to address all work identified in the Incomplete form prior to the start of the next semester unless otherwise specified in the form. Any course with an incomplete grade that is not resolved within a year will automatically revert to an E, per UK's regulations.

## Resubmission of Academic Work Procedure

Resubmission of an academic assignment or activity beyond the due date (or agreed upon extended due date granted by the instructor) is not accepted and will not be considered for a grade. If an instructor provides

a student the opportunity to resubmit an assignment, the highest a resubmission may earn is a 90%. Resubmissions are only provided under extenuating circumstances as discussed in course and academic integrity policies.

## Grade Appeals

If a student believes that the student's academic performance was not the basis for the grade, a grade appeal may be filed in accordance with the following:

### Policy

Students in the University of Kentucky College of Social Work have the right to appeal a course grade or academic integrity determination if the student's academic performance was not the basis for the grade or if the instructor did not follow appropriate procedures. Note, a grade appeal is not an attempt to re-grade the assignment or project but an assertion of unfair treatment due to being arbitrary or capricious. By definition, an assignment that has a justification for a reduction in grading is not deemed arbitrary or capricious. Students should only appeal when a justification is not present or not reflective of the determined grade.

The [Academic Ombud](#) is the officer of the university charged with consideration of student grievances in connection with academic affairs.

### Grade Appeal Procedure

A student who wishes to appeal an assignment or course grade must submit a written request (email or letter) to the course

instructor no later than one week after the grade is released or a narrative comment is provided to the student. The instructor will review the written request and respond with a determination regarding the appeal within one week from the date on which the student submitted the appeal.

If the student wishes to dispute the instructor's decision, they must submit a written request (email or letter) to the program director no later than one week after the date the instructor sent a response notification to the student. The program director will review the appeal, develop a consensus, and notify the student and the instructor of the final decision within one week of the appeal submission.

If the student wishes to dispute the program director's decision, they must submit a written request (email or letter) to the College of Social Work's Associate Dean for Academic and Student Affairs no later than one week after the date the program director's notification is sent to the student. The Associate Dean reviews the appeal and notifies the student of the final decision within one week of the appeal submission. The decision made by the Dean's office is final.

### Appeal to Academic Ombud

If a student wishes to appeal any final decision made by the College of Social Work Dean's Office, they may submit a request to the [Academic Ombud](#) for potential appeal to the [University Appeals Board](#).

## Academic Offense Procedure

When an instructor determines that a student may have plagiarized or cheated, the instructor will notify the student and request the student meet with the course instructor and the program director (or a designated faculty member) regarding what happened, thus allowing the student an opportunity to explain. Academic dishonesty includes but is not limited to, cheating, piracy, plagiarism, fabrication, multiple submissions, and complicity in academic dishonesty including posting content to websites for other students to use. Students must respond within 10 days to schedule a meeting to review the issue(s). At a minimum, if a student commits academic dishonesty, a zero will be allocated for that assignment with other penalties possible including failing the course or being terminated from the program.

Within seven working days after the meeting, or if a student chooses not to meet, the instructor will notify the student whether the student's action constitutes an academic offense, and if so, the penalty imposed and the student's right to appeal.

The student then has ten working days to contact [Academic Ombud Services](#) to appeal the instructor's determination that the student committed an academic offense. Once the appeal has begun, the burden of proof is on the

instructor. Please see [How to Appeal an Academic Offense](#) for more information on the process.

If, after ten working days, the student does not appeal, the Academic Ombud will inform the Registrar and the Registrar will keep a record of the offense. The Registrar will reveal the existence of the offense only if the student authorizes the release of the record or a court-ordered subpoena seeks the student's entire academic record (not just a transcript). Requesting a transcript will not reveal the existence of the offense record.

## Student Code of Conduct

The [Student Code of Conduct](#) stipulates expectations for student conduct by identifying the core values of the University of Kentucky and provides a designated process to be implemented when students fail to uphold the core values of the institution.

## Student Concerns

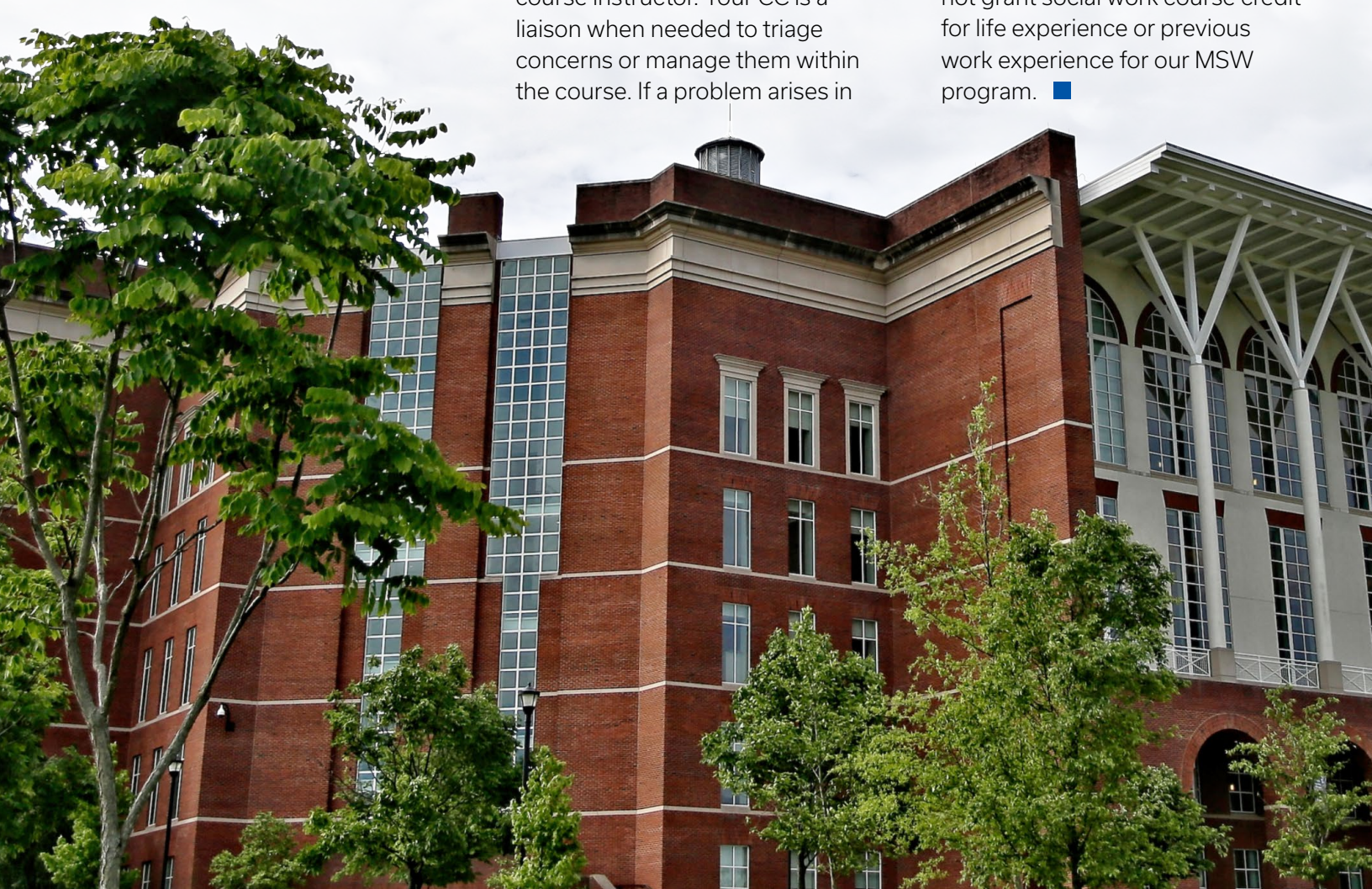
The College of Social Work utilizes a Course Coordinator (CC) model for program courses where there are multiple sections of the same course offered in the same modality. Your CC serves as the point-person for the course, who works with your course instructor. Your CC is a liaison when needed to triage concerns or manage them within the course. If a problem arises in

your course experience, you will contact your instructor first. If that does not solve your concern, the next step is to contact your CC (if applicable).

If this does not resolve your concern, please also complete the [Student Concern Submission Form](#). If you have any non-course related concerns, please complete the Student Concern Submission Form as well. It is critically important to the College of Social Work to hear all student voices. All form submissions will be reviewed and will receive follow up as appropriate.

## Credit for Life or Prior Work Experience

The College of Social Work does not grant social work course credit for life experience or previous work experience for our MSW program. ■



# ACADEMIC INTEGRITY

Per University policy, students shall not plagiarize, cheat, or falsify or misuse academic records. Students are expected to adhere to University policy on cheating and plagiarism in all courses. The minimum penalty for a first offense is a zero on the assignment on which the offense occurred. If the offense is considered severe or the student has other academic offenses on their record, more serious penalties, up to suspension from the University, may be imposed. Plagiarism and cheating are serious breaches of academic conduct. Each student is advised to become familiar with the various forms of academic dishonesty as explained in the Code of Student Rights and Responsibilities. Complete information can be found on the Ombud website. A plea of ignorance is not acceptable as a defense against the charge of academic dishonesty. It is important that you review this information as all ideas borrowed from others need to be properly credited.

Per the [Academic Ombud](#), all academic work, written or otherwise, submitted by students to their instructors or other academic supervisors (e.g., program directors), is expected to be the result of their own thought, research, or self-expression. In cases where students feel

unsure about a question of plagiarism involving their work, they are obliged to consult their instructors on the matter before submission.

When students submit work purporting to be their own, but which in any way borrows ideas, organization, wording, or content from another source without appropriate acknowledgment of the fact, the students are guilty of plagiarism.

Plagiarism includes reproducing someone else's work (including, but not limited to, a published article, a book, a website, computer code, or a paper from a friend) without clear attribution. Plagiarism also includes the practice of employing or allowing another person to alter or revise the work, which a student submits as his/her own, whoever that other person may be. Students may discuss assignments among themselves or with an instructor or tutor, but when the actual work is done, it must be done by the student and the student alone.

When a student's assignment involves research in outside sources or information, the student must carefully acknowledge exactly what, where, and how he/she has employed them. If the words of someone else are used, the student must put quotation marks around the

passage in question and add an appropriate indication of its origin. Making simple changes while leaving the organization, content, and phraseology intact is plagiaristic. However, nothing in these Rules shall apply to those ideas, which are so generally and freely circulated as to be a part of the public domain.

**PLEASE NOTE:** Any assignment you turn in may be submitted to an electronic database (such as Turnitin) to check for plagiarism comparison. A penalty for an academic offense, such as cheating or plagiarism, can be as severe as a failing grade on the assignment or failing the course.

## Class Recording Notification

The University of Kentucky Student Code of Conduct defines Invasion of Privacy as using electronic or other devices to make a photographic, audio, or video record of any person without their prior knowledge or consent when such a recording is likely to cause injury or distress.

Meetings of this course may be recorded by the instructor. All video and audio recordings of lecturers and class meetings, provided by the instructor, are for educational use by students in this class only. They are available only through the Canvas shell for this course and are not to be copied, shared, or redistributed.

As addressed in the Student Code of Conduct, students are expected to follow appropriate university policies and maintain the security of linkblue accounts used to access recorded class materials. Recordings may not be reproduced, shared with those not enrolled in the class, or uploaded to other online environments.

If the instructor or a University of Kentucky office plans any other uses for the recordings, beyond this class, students identifiable in the recordings will be notified to request consent prior to such use. In anticipation of such cases, students may be asked to complete an "Authorization of Use" form by a faculty member.

Video and audio recordings by students are not permitted during the class unless the student has received prior permission from the instructor. Students with specific recording accommodations approved by the Disability Resource Center should present their official documentation to the instructor.

All content for this course, including handouts, assignments, and lectures is the instructor's intellectual property and cannot be reproduced or sold without prior permission from the instructor. A student may use the material for reasonable educational and professional purposes extending beyond this class, such as studying for a comprehensive or qualifying examination in a degree program, preparing for a professional or certification examination, or to assist in fulfilling responsibilities at a job or internship. ■



# OPPORTUNITIES

## Graduate Certificates

Students have the option of increasing their competencies in specialty areas by earning graduate certificates in the following areas: Child Welfare Practice, Clinical Social Work, Military Behavioral Health, School Social Work, Substance Use Disorder, Rural Health and Wellbeing, and Trauma-Responsive Practice (or an Individualized Plan of Study). Students must apply for the certificate through the Graduate School. Currently enrolled degree-seeking students are not required to pay additional application fees for applications to certificate programs.

### Required Electives for Child Welfare Practice Certificate (9 hours):

- **SW 505** – Introduction to Child Welfare Services (3 hours)
- **SW 550** – Child Sexual Abuse: Assessment and Intervention (3 hours)
- **SW 640, 740, 741, 745, or 746** – Graduate Practicum courses in a setting serving children and adolescents (3 hours)

### Required Electives for Clinical Social Work Certificate (9 hours):

- **SW 726** – Psychopathology for Clinical Social Work (3 hours)

- **SW 728** – Comparative Treatment Modalities (3 hours)
- **SW 730** – Evidence-Based Practice for Social Workers (3 hours)

### Required Electives for Military Behavioral Health Certificate (12 hours):

- **SW 530** – Responding to Military and Veteran Populations (3 hours)
- **SW 738** – Independent Work with Military and Veteran Populations (3 hours)
- **FAM 600** – Working with Military Families (3 hours)
- **Qualified Elective** (Preapproved List or Petition the Certificate Advisory Board for Approval of an alternate elective course) (3 hours)

### Required Electives for School Social Work Certificate (12 hours in addition to advanced practicum built into MSW program, 15 hours total):

- **SW 616** – Social Work Practice in a School Setting (3 hours)
- **SW 704** – Mental Health Assessment and Interventions with Children and Adolescents (3 hours)
- **EDS 516** – Principles of Behavior Management and Instruction (3 hours)

- **SW 740 and SW 741, SW 745, or SW 746** – Advanced Practicum Education Practicum in a K-12 School setting

### Required Electives for Substance Use Disorder Certificate (9 hours):

- **SW 524** – Substance Misuse (3 hours)
- **SW 711** – Trauma Informed Care (3 hours)
- **SW 640, 740 or 741** – practicum in a substance misuse treatment agency

### Required Electives for Trauma-Responsive Practice Certificate (9 hours):

- **SW 510** – Understanding the Impact of Trauma (3 hours)
- **SW 711** – Trauma-Informed Care (3 hours)
- **SW 712** – Trauma-Responsive Practice (3 hours)

# UK College of Social Work's Doctoral Programs

## Ph.D. Program

The Ph.D. program in social work at UK is designed to prepare educators and scholars who are well-prepared to teach the next generation of social workers and conduct publishable research aimed at improving the lives of those most vulnerable to oppression, trauma, health disparities, etc. The Ph.D. program demands full-time dedication and motivation. The program accepts approximately five students per year, which allows faculty to work closely with each doctoral student. Faculty help you develop critical thinking skills, to learn to think and write like a scholar, and give you the opportunity to gain actual experience teaching students. The program has a fall start date. For more information, please contact the [PhD Program Director](#).

## Doctorate of Social Work (DSW) Program

The DSW program is an advanced practice doctorate and was conceptualized with practitioners in mind. This is a high-quality, rigorous program aimed at ensuring that practitioners are prepared to face the realities of a contemporary practice landscape. Graduates from our DSW program are uniquely poised to excel and advance in a competitive job market and make the most of forecasted growth within the social work profession. It is available in both a two year (full-time) and three year (part-time) model, with four concentration areas available – Administrative Leadership, Clinical Social Work, Social Work Education, and Military Behavioral Health. The program has a summer start date. For more information, please contact the [DSW Program Director](#).



# RESEARCH CENTERS AND LABS

## The Training Resource Center and Labs

[The Training Resource Center \(TRC\)](#) is the organizational home for many outreach programs within the College of Social Work. The TRC is conceptualized as the link between research, the evidence base, and practice. The staff of the TRC is comprised of a

team of professional educators and consultants who provide innovative training, technical assistance, assessments, consultation, evaluation, and “best practices” to human service providers and parents working to improve the well-being of children and families in Kentucky and across the

nation. The CoSW Centers and Labs has programs focusing on child welfare, suicide, military behavioral health, mental health, domestic violence, youth work, and aging. Some of the TRC’s programs include Adoption Support for Kentucky, Earn and Learn, and the Foster Parent Mentoring and Training Programs.

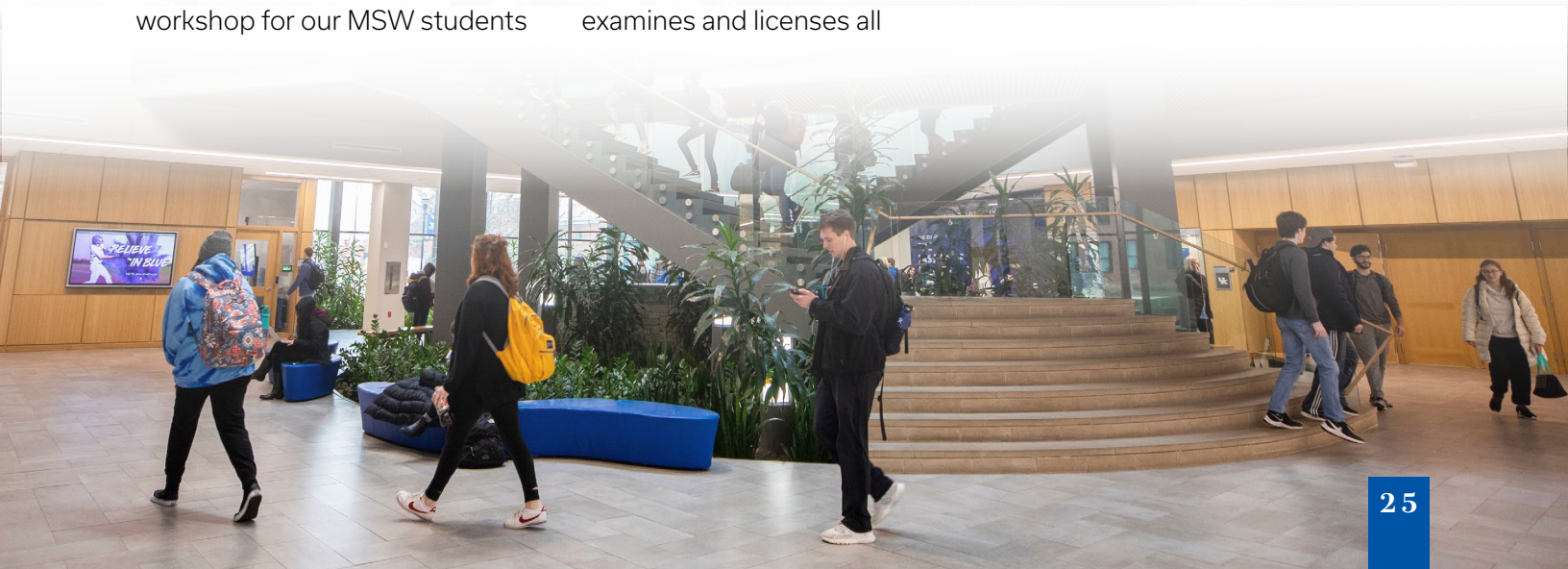
# LICENSURE PREPARATION INITIATIVE

The University of Kentucky College of Social Work (CoSW) is dedicated to ensuring our students are ready for social work practice upon graduation. For most of our alumni, this includes obtaining social work licensure. The CoSW has a unique licensure preparation workshop for our MSW students

as well as a comprehensive exam that is developed similarly to the licensure exam.

The Kentucky Board of Social Work administers and enforces the statutory authority and monitors the needs of the consuming public. The Board examines and licenses all

eligible candidates for entry into the profession of social work. Please note that social work licensure requirements vary from state to state. To find licensing information for the state in which you intend to practice, please visit <https://socialworklicensemap.com/>.



# STUDENT INVOLVEMENT

At the heart of social work is community. We encourage all of our students to engage with UK, with our College and with our profession. UK has over 500 student groups to fit a wide variety of interests while within the CoSW, allowing our social work students to have multiple opportunities to be involved.

## Social Work Association

The Social Work Association (SWA) is a student led organization that aims to build relationships within the College of Social Work while providing service to the surrounding community. All of our students, both undergraduate and graduate, are encouraged to join and participate. For additional information, please contact [coswexperience@uky.edu](mailto:coswexperience@uky.edu).

## Student Ambassador Program

Student ambassadors are a select group of students that represent and promote the University of Kentucky and the College of Social Work. Activities include

assisting with recruitment and college sponsored events such as orientation, the Rosenstein lecture, etc. Applications for the upcoming academic year are accepted in the spring semester. For additional information, please contact Kayla Powell [kayla.powell@uky.edu](mailto:kayla.powell@uky.edu).

## Phi Alpha National Honor Society

The University of Kentucky College of Social Work maintains the Xi Sigma chapter of the Phi Alpha Social Work National Honor Society. Applications are solicited each semester with eligibility requirements and information calling for applications posted on the MSW listserv each semester. Both undergraduate and graduate students are welcome to join and are invited to complete the application process. There is a lifetime dues fee of \$30 to join Phi Alpha that goes solely to the national organization. Graduate students are required to have completed 15 hours of graduate social work courses and have a minimum GPA of 3.8.

For additional information regarding the Xi Sigma chapter of the Phi Alpha National Honor Society, please contact [coswexperience@uky.edu](mailto:coswexperience@uky.edu).

## Association of Black Social Workers

The University of Kentucky chapter of the National Association of Black Social Workers (NABSW) will work to create a world in which people of African ancestry will live free from racial domination, economic exploitation, and cultural oppression. In collaboration with national, international, and other appropriate groups, NABSW will continue to leverage its collective expertise to strategically develop capacity of people of African ancestry to sustain and flourish. For additional information, please contact [Laneshia.Conner@uky.edu](mailto:Laneshia.Conner@uky.edu).

# STUDENT RESOURCES

**TRACS:** The Triage, Referral, Assistance, and Crisis Support Program is a comprehensive initiative designed to provide immediate support and effective intervention for individuals experiencing various forms of mental health issues and/or crisis. Our program ensures that individuals in distress receive timely and appropriate care, bridging the gap between immediate needs and long-term solutions. We are the gateway for referrals to the UK Counseling Center and make referrals to other on/off campus resources. <https://studentsuccess.uky.edu/tracs>

**UK's Computer Purchasing Portal/Ebuy:** UK students, faculty, and staff can purchase a variety of computer equipment and software at a discounted rate through this website.

**UK's Download Center:** Download a variety of software applications including Microsoft Office free of charge.

<https://purchasing.uky.edu/it-software-communications-and-web>

**Discrimination and Harassment:** In order to foster an environment of respect and dignity for the dignity and worth of all members of the university community, the University of Kentucky is committed to maintaining an environment free of prohibited discrimination.

Any member of the University of Kentucky community who believes they have experienced discrimination, harassment, or retaliation may bring their concerns to the Office of Equal Opportunity(OEO). A staff member of OEO is available to provide information of the investigative and resolution process.

<https://oeo.uky.edu/>

**Pregnancy and Parenting Resources:** Title IX and University policy protect pregnant or parenting students from discrimination in education programs and activities.

The University will try to ensure that you can continue participating in classes and extracurricular activities by providing you with reasonable adjustments to participate, excusing absences due to pregnancy and childbirth for as long as medically necessary, and allowing you to make up missed work. For accommodation information and additional resource information visit : <https://oeo.uky.edu/key-priorities/pregnancy-and-parenting>

**Violence Intervention and Prevention Center:**

The Violence Intervention and Prevention (VIP) Center works with faculty, staff, students, and community partners toward the mission of eliminating the

perpetration of power-based personal violence, including sexual assault, partner violence, and stalking.

**Robert E. Hemenway Writing Center:** assists University of Kentucky students, faculty, and staff with the process of writing. The Center offers free individual and group consultations on prewriting, writing, and rewriting, staffed by English graduate students, full-time instructors, part-time consultants, and undergraduate peer tutors.

**Dining Services:** Multiple spots to grab a bite to eat. Here's how to get there from here!

**University of Kentucky Campus Directory:** search for all faculty, staff, and students associated with UK.

**University of Kentucky Transportation Services:** obtain your parking permits through their online system, view parking lot maps and review rules and regulations.

**Student Health Services:** Offers a variety of services including Primary Care, Gynecology, Behavioral Health Clinic (Mental Health), and Health Education programs.

**Student ID Card:** use to access a variety of services including library, athletics, plus accounts, Johnson Recreation Center, Student Health, etc.

**Campus Police:** offers a variety of services, including self-defense classes for women, SAFECATS student safety escort service, and Kentucky Wildcab.

**Textbooks:** you can visit local bookstores or purchase through online companies:

- Campus UKY Bookstore: <https://uky.bncollege.com/shop/uky/home>
- Additional Options: [www.amazon.com](http://www.amazon.com) ; [www.half.ebay.com](http://www.half.ebay.com)

**UK Office of Academic Ombud Services:** responsible for assisting students and instructors work through and resolve academic related problems and conflicts.

**UK Transformative Learning:** offers academic resources, including academic preparation and coaching.

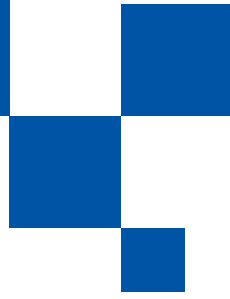
**Disability Resource Center:** Serves students with a wide array of disabilities so that each student has an equal opportunity to fully participate in their university experience. Please contact the DRC using the link above if you need to register for academic accommodations.

**Institutional Neutrality Policy**

<https://uknow.uky.edu/sites/default/files/Institutional%20Neutrality%20Policy.pdf>



# PROFESSIONAL DEVELOPMENT



## What is Licensure?

The [Kentucky Board of Social Work](#) administers and enforces the statutory authority and monitors the needs of the consuming public. The Board examines and licenses all eligible candidates for entry into the profession of Social Work. Please note: Licensure requirements vary from state to state.

## Career Services

The [James W. Stuckert Career Center's](#) goal is to provide students with career exploration and job search tools. The Center can help students:

- Explore career options
- Determine your skills, values, and interests
- Explore internships to gain experience in a particular practicum before you graduate
- Connect with employers in your area of interest
- Polish your resume & cover letter
- Practice your interviewing skills
- Negotiate a top salary



